GEACC MEETING NOTES
February 7, 2019

Chairperson: Jeff Damiano
Vice Chairperson: Beth-Ann Scott

Attendance: Karla Ekquist-Lechner, Jeff Damiano, Lisa Anderson, Larry Venuk, Beth-Ann Scott, Ron Picard, Sandra Eddy, Marian Zerbi, Kevin Ramer, Ana Cruz, Amy Lenoce

Guests: Jason Seabury, Ed Clancy

1. Amy Lenoce moved to approve the minutes from the December 6th meeting; Beth-Ann Scott seconded. They were approved with 4 abstentions from those not present at the meeting.
   *Ron Picard moved to approve the minutes from the January 24th meeting; Amy Lenoce seconded. They were approved unanimously.

2. Discussion on procedure
   a. Jeff noted that some information is missing on the NVCC / GEACC website and that proper procedure for courses needs to be clarified and made available on the website.
   b. The committee agreed the proper order to be followed for any courses coming to GEACC should be as follows: Division Faculty, Associate Dean/Division Leader, GEACC, CEAC, Dean.
   c. All course procedure forms should be modified to reflect the agreed upon order.

3. FIRC Meeting Friday, February 8th
   a. Jason Seabury made note of the FIRC meeting and that half of the meeting time is supposed to be reserved for subcommittees to work on rewriting / writing outcomes.
   b. Jason S. also asked that GEACC committee members submit to him suggestions for changes and improvements in the existing outcomes in their particular areas.
   c. Discussion ensued concerning how poorly written some of the existing outcomes are.
   d. Ron Picard wanted to communicate to FIRC that they should have the Assessment Council vet all outcomes to ascertain their assessability before they are adopted.
e. Jason S. noted that the FIRC representative should be from the GEACC Committee. There were no volunteers.

4. General Education Proposal
   a. FYE has been made optional in the proposal.
   b. Discussion ensued about the value and effectiveness of FYE courses impact on retention and graduation rates.

Meeting adjourned at 3:35
Minutes submitted by K. Ekquist-Lechner