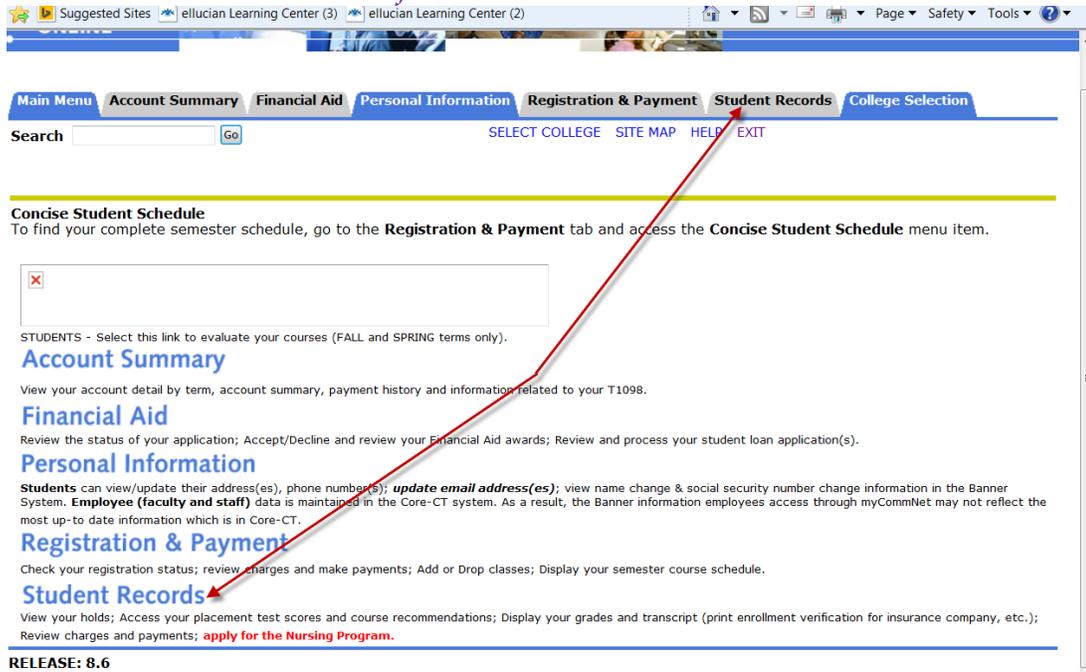


Placement Test Data in Self Service Banner

Placement test data is set up to be displayed for students, faculty and advisors in SSB. There are two baseline pages that display test data. One is for students and one is for faculty and advisors.

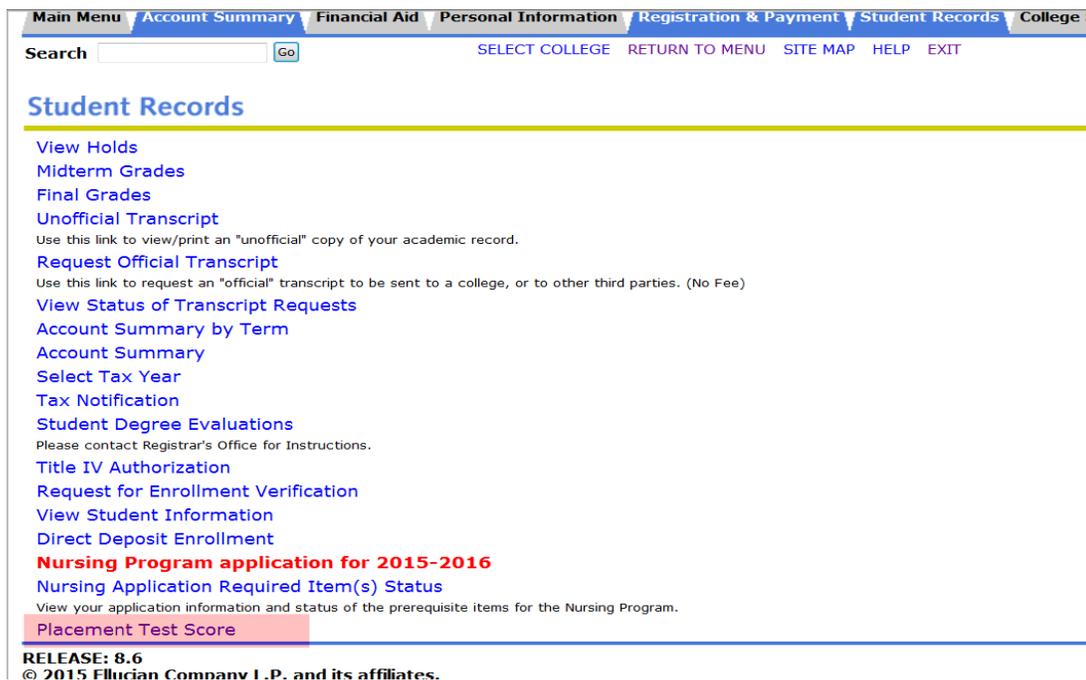
1. Student View

Students can view their placement test data by logging on to their SSB account via MyCommnet. Then click on either the tab for "Student Records" or the "Student Records" link.



The screenshot shows the MyCommnet interface. At the top, there is a navigation bar with tabs: Main Menu, Account Summary, Financial Aid, Personal Information, Registration & Payment, Student Records, and College Selection. Below the navigation bar is a search field and links for SELECT COLLEGE, SITE MAP, HELP, and EXIT. The main content area is titled "Concise Student Schedule" and contains a list of menu items: Account Summary, Financial Aid, Personal Information, Registration & Payment, and Student Records. A red arrow points from the "Student Records" tab in the navigation bar to the "Student Records" link in the main content area.

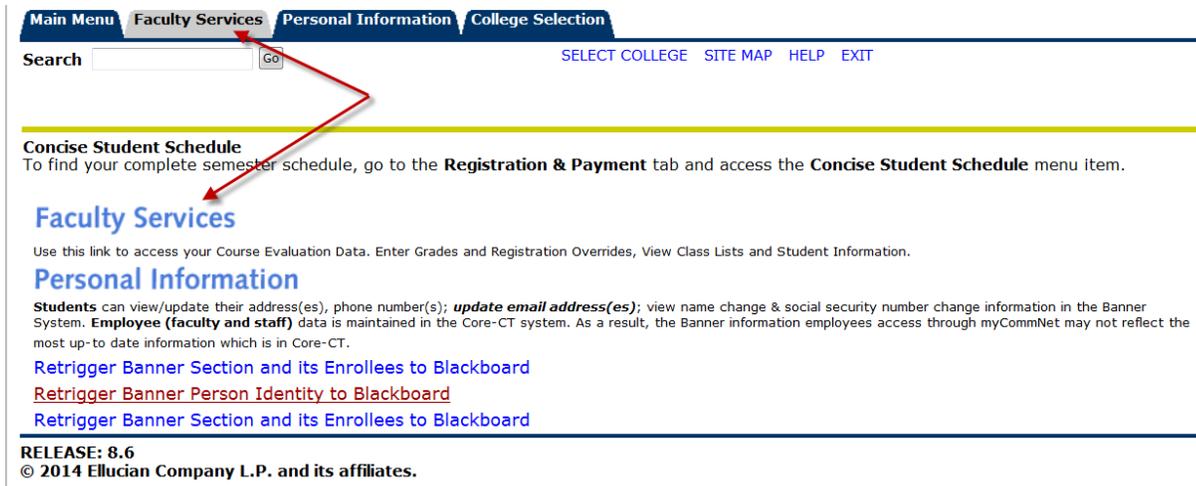
Next, click on the link for "Placement Test Scores".



The screenshot shows the MyCommnet interface with the "Student Records" tab selected in the navigation bar. The main content area is titled "Student Records" and contains a list of menu items: View Holds, Midterm Grades, Final Grades, Unofficial Transcript, Request Official Transcript, View Status of Transcript Requests, Account Summary by Term, Account Summary, Select Tax Year, Tax Notification, Student Degree Evaluations, Title IV Authorization, Request for Enrollment Verification, View Student Information, Direct Deposit Enrollment, Nursing Program application for 2015-2016, Nursing Application Required Item(s) Status, and Placement Test Score. The "Placement Test Score" link is highlighted with a pink background.

2. Faculty and Advisors View

Faculty and Advisors can view their advisees' placement test scores through SSB via MyCommnet. First, logon to MyCommnet using your Net ID and password. Select the Banner Self Service link. Then click on the "Faculty Services" tab of the "Faculty Services" link.



Main Menu **Faculty Services** **Personal Information** **College Selection**

Search [SELECT COLLEGE](#) [SITE MAP](#) [HELP](#) [EXIT](#)

Concise Student Schedule
To find your complete semester schedule, go to the **Registration & Payment** tab and access the **Concise Student Schedule** menu item.

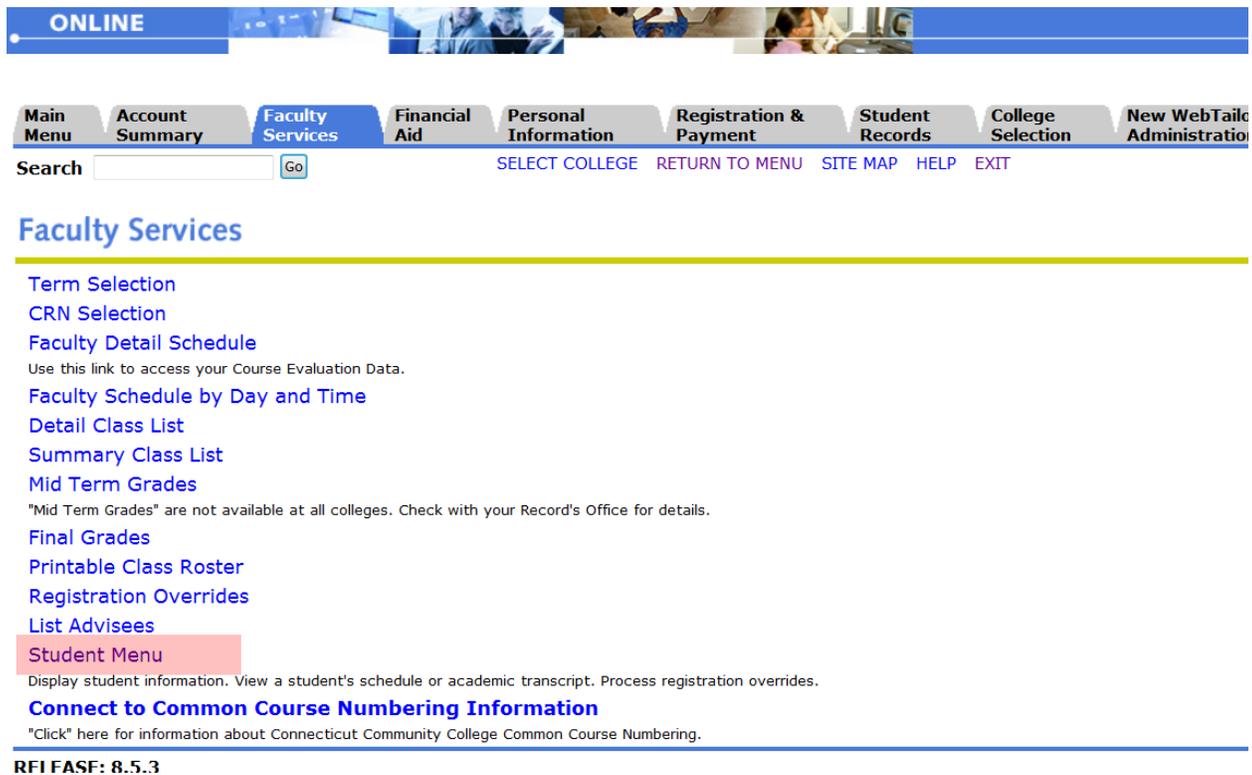
Faculty Services
Use this link to access your Course Evaluation Data. Enter Grades and Registration Overrides, View Class Lists and Student Information.

Personal Information
Students can view/update their address(es), phone number(s); **update email address(es)**; view name change & social security number change information in the Banner System. **Employee (faculty and staff)** data is maintained in the Core-CT system. As a result, the Banner information employees access through myCommNet may not reflect the most up-to-date information which is in Core-CT.

[Retrigger Banner Section and its Enrollees to Blackboard](#)
[Retrigger Banner Person Identity to Blackboard](#)
[Retrigger Banner Section and its Enrollees to Blackboard](#)

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Next click on "Student Menu"



ONLINE

Main Menu **Account Summary** **Faculty Services** **Financial Aid** **Personal Information** **Registration & Payment** **Student Records** **College Selection** **New WebTail Administration**

Search [SELECT COLLEGE](#) [RETURN TO MENU](#) [SITE MAP](#) [HELP](#) [EXIT](#)

Faculty Services

[Term Selection](#)
[CRN Selection](#)
[Faculty Detail Schedule](#)
Use this link to access your Course Evaluation Data.
[Faculty Schedule by Day and Time](#)
[Detail Class List](#)
[Summary Class List](#)
[Mid Term Grades](#)
"Mid Term Grades" are not available at all colleges. Check with your Record's Office for details.
[Final Grades](#)
[Printable Class Roster](#)
[Registration Overrides](#)
[List Advisees](#)
[Student Menu](#)
Display student information. View a student's schedule or academic transcript. Process registration overrides.
[Connect to Common Course Numbering Information](#)
"Click" here for information about Connecticut Community College Common Course Numbering.

RFI FASF: 8.5.3

Next click on "View Placement Test Scores"

ONLINE

Main Menu Account Summary Faculty Services Financial Aid Personal Information Registration & Payment Student Records College Selection New Web Administration

Search Go SELECT COLLEGE RETURN TO MENU SITE MAP HELP EXIT

Student Information

- Term Selection
- ID Selection
- View Student Information
- View Student Address and Phones
- View Student E-mail Address
- View Student Schedule
- Registration Overrides
- Dynamic Catalog of Courses
- Display Student Transcript
- View Placement Test Scores
- Name/SSN Search
- Degree Evaluation

Please Note: The Degree Evaluation Feature may not be available at all colleges. Contact the Registrar's Office for information.

[Concise Student Schedule](#)

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Select the term that you need and click "Submit"

ONLINE

Main Menu Account Summary Faculty Services Financial Aid Personal Information Registration & Payment Student Records College Selection New WebTailor Administration

Search Go SELECT COLLEGE RETURN TO MENU SITE MAP HELP EXIT

Select Term

@222222222 A. Advisor
Jan 07, 2015 11:07 am

Select the Term for processing then press the Submit Term button.

Select a Term:

- Spring 2015
- Spring 2015
- Winter 2014
- Fall 2014

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Enter either the student's Banner ID or their Last and First name. Click "submit"

ONLINE

[Main Menu](#) [Account Summary](#) [Faculty Services](#) [Financial Aid](#) [Personal Information](#) [Registration & Payment](#) [Student Records](#) [College Selection](#) [New WebTailor Administration](#)

Search [SELECT COLLEGE](#) [RETURN TO MENU](#) [SITE MAP](#) [HELP](#) [EXIT](#)

ID Selection @22222222 A Advisor
Spring 2015
Jan 07, 2015 11:10 am

 Enter the ID (in "@xxxxxxx" format) of the Student/Advisee you want to process then press the Submit ID button.

Student or Advisee ID:

OR

Student and Advisee Query

Last Name:

First Name:

Search Type: Students
 Advisees
 Both

Enter student ID or search by last and first name

Verify your student selection is correct and click submit again

[Main Menu](#) [Account Summary](#) [Faculty Services](#) [Financial Aid](#) [Personal Information](#) [Registration & Payment](#) [Student Records](#) [College Selection](#)

Search [SELECT COLLEGE](#) [RETURN TO MENU](#) [SITE MAP](#) [HELP](#) [EXIT](#)

Student Verification

 Verify your selection is correct by clicking OK.

Joe Student is the name of the student or advisee that you selected.

[\[ID Selection \]](#)

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