December 2017

Warm wishes from the staff in CAPSS for happy holidays and a restful semester break!

Spring 2018

HUM* H231 Teaching Yoga I
Prerequisite HUM* 130 or permission of instructor, Kate Pelletier. Hands-on learning practicing yoga, meditation, and stress-relief techniques. This course involves practice teaching independently and in groups and speaking in front of others. CRN 2244

MED* H125 Medical Terminology
There are no prerequisites, but this is a challenging course taught online and is best suited for students who have demonstrated success in BIO 105, 115, 121, 211, or 212 and ENG 101. Will likely help students improve their scores in Anatomy and Physiology courses. CRN 2227
December 2017

Literature Courses Open for Spring 2018
- ENG* H221 American Literature I- Danbury
- ENG* H222 American Literature II- Waterbury
- ENG* H231 British Literature I- Waterbury

Prerequisite: ENG*102 or ENG*200

ENG* H221 American Literature I and ENG* H222 American Literature II now meet the Historical Knowledge competency.

The semester is almost over! But before you go...
please contact your advisees to ensure they register for spring classes.

- Provide your last day on campus, office hours, and any days & times you have set aside for advising.
- Provide an alternative contact (division leader or program coordinator) if you do not meet with advisees before you leave.
- Remind students that CAPSS and all Student Services will be open during winter break.

Warm wishes from the staff in CAPSS for happy holidays and a restful semester break!
SOC* H211 Sociology of Gender offered Spring 2018

Prerequisite: SOC 101

This class explores the social organization, construction and politics of gender within historical and cultural contexts, and explains how gender inequalities are maintained and perpetuated through social institutions and processes of socialization. Topics include gender and sexuality, family, work, politics, power, education, media, violence, intersectionality, and inequality.

SOC* H211 is in the process of approval for the following competencies:

- Historical Knowledge
- Global Knowledge
- Social Phenomenon

A complete list of General Education core courses and competencies is attached, and can be found on pages 55-56 of the 2017-2018 Academic College Catalog.
To access the list on the website:
NV.edu ➔ Faculty and staff resources ➔ Faculty advising resource ➔ New common core requirements
Winter Session

If you advise students who are planning to take a winter course, please be sure to remind them:
- If they are Pell eligible, aid will AUTOMATICALLY be applied to the winter session unless they sign a refusal form.
- If they withdraw from a winter course and don’t return for Spring 2018, they will not be awarded aid for winter and will be responsible for paying for the winter course.
- Detailed information is available at the Financial Aid office.

Registering for ENG 063/101 ALP

Students will need a waiver in Banner for ENG 063 to register for ENG 063/ENG 101 ALP.
Faculty advisors: If you are advising a student who is currently taking ENG 096T and progressing to the next level English, please ask your division’s administrative support to put a waiver in Banner so the student can register.

Developmental English Sequence
- Students taking ENG 096T take ENG 063/ENG 101 ALP (6.0 credits)
- Students taking ENG 096 take ENG 101
When advising NEW students who have taken UCONN English in high school- be careful. If the course is titled:

- Seminar in Writing Through Literature, it will come in as ENG 102
- Seminar in Academic Writing, it will come in as ENG 101

Best practice: if the student has taken Seminar in Academic Writing Through Literature, he/she can still take ENG 101 to become accustomed to the pace of a college-semester English course.
Advisee List
When accessing your list of advisees from myCommNet, select the current term- Fall 2017

NEW Pre-requisites for 100-level Biology courses:
Students must complete MAT094 or MAT 095 [or test above] and be eligible to take ENG+ H101 in order to register for any 100-level Biology course.

Example of the pre-requisite change in the 2017-2018 catalog:

Math Placement
See attached course placement guide from the math department

Naugatuck Valley Community College
Center for Academic Planning & Student Success
Call us at (203) 575-8025 or stop by the CAPSS Office for more information!
Your list of advisees is now available

How to find your advisees in 4 steps

2. Select Banner Student & Faculty Self Service.
3. Select Faculty/Advisor Services.
4. Select Advisee List (may take a few minutes to populate).

I have my advisee list, now what?

✓ Email students from myCommNet

✓ Remind NEW students that they need to meet with you so you can remove their advising hold prior to registering for the upcoming semester.

✓ Provide contact information including office phone number and location, and office hours or designated times for advising.

*Registration for SPRING 2018 and WINTER 2017 begins at 12:01am on October 24th
October is Advising Month
Registration for Spring 2018 opens October 24th at 12:01 am for continuing students.

Upcoming Advising Sessions
Watch your email for dates and times of advising workshops for both new and continuing advisors.

Come to K519 to learn about Degree Works. Workshops are a drop-in format and will be held on the following dates and times:

<table>
<thead>
<tr>
<th>Day</th>
<th>Month</th>
<th>Date</th>
<th>Time</th>
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</thead>
<tbody>
<tr>
<td>MONDAY</td>
<td>OCT</td>
<td>2</td>
<td>12PM-2PM</td>
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<tr>
<td>WEDNESDAY</td>
<td>OCT</td>
<td>4</td>
<td>9AM-11AM</td>
</tr>
<tr>
<td>THURSDAY</td>
<td>OCT</td>
<td>5</td>
<td>9AM-11AM</td>
</tr>
<tr>
<td>WEDNESDAY</td>
<td>OCT</td>
<td>11</td>
<td>2PM-4PM</td>
</tr>
<tr>
<td>THURSDAY</td>
<td>OCT</td>
<td>12</td>
<td>1PM-3PM</td>
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</table>
September 2017

**Physical Therapist Assistant INFORMATION SESSION**

- September 13, 2017 1:00-3:00 p.m.
- September 14, 2017 5:00-6:00 p.m.
- September 18, 2017 12:30-1:30 p.m.
- September 29, 2017 12:30-1:30 p.m.
- October 4, 2017 2:00-3:00 p.m.
- Founders Hall Room 207
- No RSVP Needed
- Questions? Call 203-596-2157

**NURSING INFORMATION SESSIONS**

<table>
<thead>
<tr>
<th>Date</th>
<th>Start</th>
<th>End Building</th>
<th>Room</th>
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<tbody>
<tr>
<td>09/20/2017</td>
<td>Wed</td>
<td>1 PM</td>
<td>F102 Lecture Hall</td>
</tr>
<tr>
<td>10/24/2017</td>
<td>Tue</td>
<td>8 AM</td>
<td>F102 Lecture Hall</td>
</tr>
<tr>
<td>11/28/2017</td>
<td>Wed</td>
<td>2 PM</td>
<td>F102 Lecture Hall</td>
</tr>
</tbody>
</table>

**RESPIRATORY THERAPY INFORMATION SESSIONS**

- Tuesday, October 10, 2017 @ 4:00 p.m.
- Founders Hall, Room 349
- No need to RSVP. Any questions, call Cheryl 203-596-5746

- Tuesday, October 17, 2017 @ 10:00 a.m.
- Founders Hall, Room 121

Call us at (203) 575-8025 or stop by the CAPSS Office for more information!
Welcome Back Faculty Advisors!

### CAPSS Contacts

<table>
<thead>
<tr>
<th>Name</th>
<th>Phone</th>
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</thead>
<tbody>
<tr>
<td>Bonnie Goulet, Director</td>
<td>x68752</td>
</tr>
<tr>
<td>William Carleton, Advisor &amp; Admissions</td>
<td>x58026</td>
</tr>
<tr>
<td>Erika Carrington, Interim Advisor</td>
<td>x58128</td>
</tr>
<tr>
<td>Susan Houlihan, Advisor</td>
<td>x62164</td>
</tr>
<tr>
<td>Sam Johnson, Counselor</td>
<td>x58192</td>
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<tr>
<td>Terry Latella, Counselor &amp; All Disabilities</td>
<td>x58608</td>
</tr>
<tr>
<td>Yvette Tucker, Advisor</td>
<td>x58787</td>
</tr>
<tr>
<td>Lydia Roldan, Office Admin</td>
<td>x58099</td>
</tr>
</tbody>
</table>

### CAPSS Division Contacts

- **ALH**: *Yvette Tucker & Bonnie Goulet
- **LABSS**: *Sam Johnson, Terry Latella
- **STEM**: *Erika Carrington & Sam Johnson
- **BUS**: *Sue Houlihan & Bonnie Goulet

* primary contact

Upcoming trainings in September:

#### Important Dates

- **Sept 11th** – last day for 50% tuition refund
- **Sept 12th** – first day student initiated withdrawal
- **Sept 12th** – late start classes begin
- **Sept 13th** - last day to add/swap late start classes
- **September 14th** is the last day for students to use financial aid at the bookstore

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**Naugatuck Valley Community College**

Center for Academic Planning & Student Success

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