

Adjunct Faculty

Academic Advising Information

Spring 2018

Questions from Students?

- Although adjunct faculty do not advise students, students often ask adjunct faculty questions about advising.
- This is especially true for students who take classes in the evening and are not here during the day when student service offices are open.
- The following slides will give you information on how to direct students to the information they need.

How students find out who their advisor is:

Log in to your Banner Web Account www.my.commnet.edu

Click Banner Student Self Service

Select Student Records

Select Advisor and Major

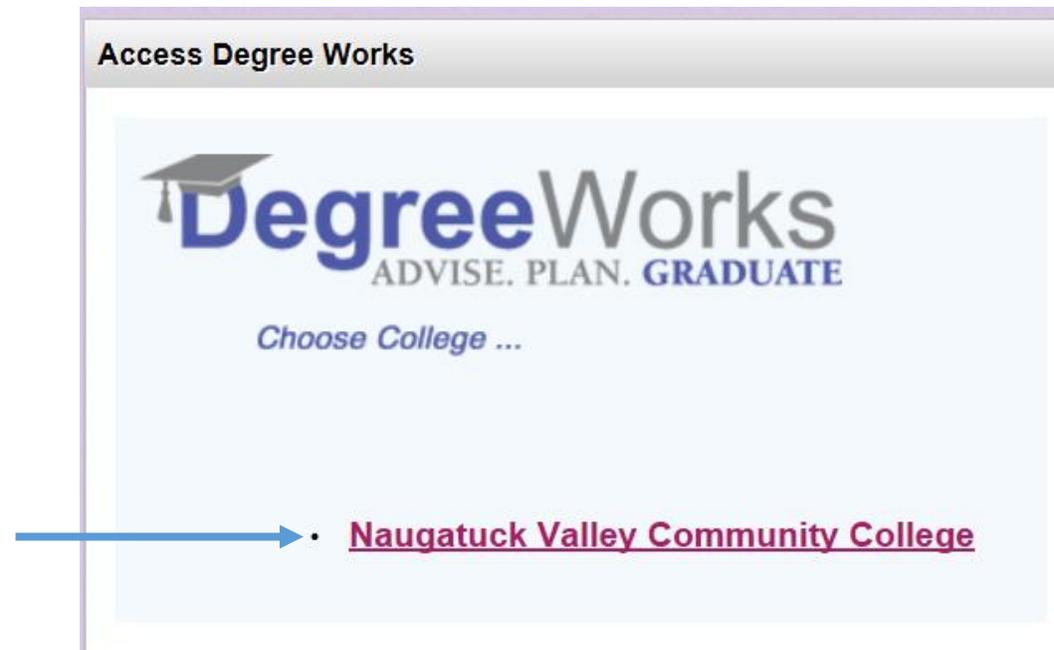
NEW Student Resource for Advising: Degree Works

Students can now access **DegreeWorks**, the new degree audit and tracking system for Connecticut State Colleges and Universities.

DegreeWorks provides a more accessible, convenient, and organized way for students to assess their academic progress.

Advisor and Major Students can also find who their advisor is verify their program of study.

From myCommNet, students click on Naugatuck Valley Community College



Faculty Resources for Advising

NV.edu

- Information for Faculty and Staff Resources
- Academic Advising & Tutoring Resources
- Faculty Advising Resources

INFORMATION FOR

Faculty and Staff Resources

Academic Advising &
Tutoring Resources

➔ Faculty Advising Resource
Degree Works

Important dates during the semester

Add/Swap

- Add/Swap date- this date is listed on the academic calendar and is usually at the end of the first full week of the semester. A student can add a class and can drop a class without it appearing on his/her transcript.
- After this date, all classes the student is registered for will remain on his/her transcript.
- **It is important for students to understand that this is Add/SWAP NOT Add/DROP. If students drop a course and do not replace it with a course of equal credit, they will owe 50% of the tuition.**

Important dates during the semester

Student Initiated Withdrawal

- If a student wants to get out of a class after the add/swap date, he/she must withdraw. The class will appear on the transcript but will have a 'W' grade.
- Student initiated withdrawal begins 2 weeks after the start of classes and ends approximately 10 weeks later. This date is usually in mid-November for fall and mid-April for spring.
- A 'W' grade does not affect GPA.
- Students are encouraged to speak with their instructor first.
- **Students must check with the Financial Aid office before withdrawing to ensure it will not affect their award.**

Financial Aid

Three Fast Facts about Financial Aid:

1. Students must fill out a new FAFSA application at fafsa.ed.gov for each school year.
2. Student must meet Satisfactory Academic Progress (SAP) with a GPA of 1.7-2.0 and pass 50-67% (depending on number of credits) of courses attempted to receive financial aid.
3. Financial aid is available for fall and spring semesters, and sometimes for summer and winter terms. Each student's financial aid award is unique; he/she must inquire at the financial aid office for accurate account information.

Financial Aid workshops are held throughout the semester. Dates are available through the F.A. office.

Phone: 203-575-8274

Website: www.nv.edu/admissions-and-aid/paying-for-college/financial-aid

Hours: Monday-Friday from 8am-5pm

A common point of confusion:

Students who entered NVCC *before* Fall 2015 vs. students who entered *after* Fall 2015

- Students entering prior to Fall 2015 will follow their major program from the catalog of their term of enrollment and follow the **old** Common Core requirements.
- Students entering Fall 2015 will follow their major program from their term of enrollment catalog and follow the **new** Common Core Competency requirements.
- Both lists of requirements can be found on the CAPSS advising webpage along with program sheets and other resources for advising. Students can also see their program of study and degree requirements in DegreeWorks.

ACE Academic Center for Student Excellence Tutoring Center E500

- Open 7 days a week
- Tutoring is free- students should check schedule at ACE

ACE offers:

Individual and small group tutoring

- Math Lab
- Writing Center
- ESL tutoring
- Computers
- Drop-in homework help
- Make-up testing location
- Resource materials
- Small group study area

ACE fall and spring hours:

Monday-Tuesday 8am-8pm

Wednesday-Thursday 8am-7pm

Friday 8am-4pm

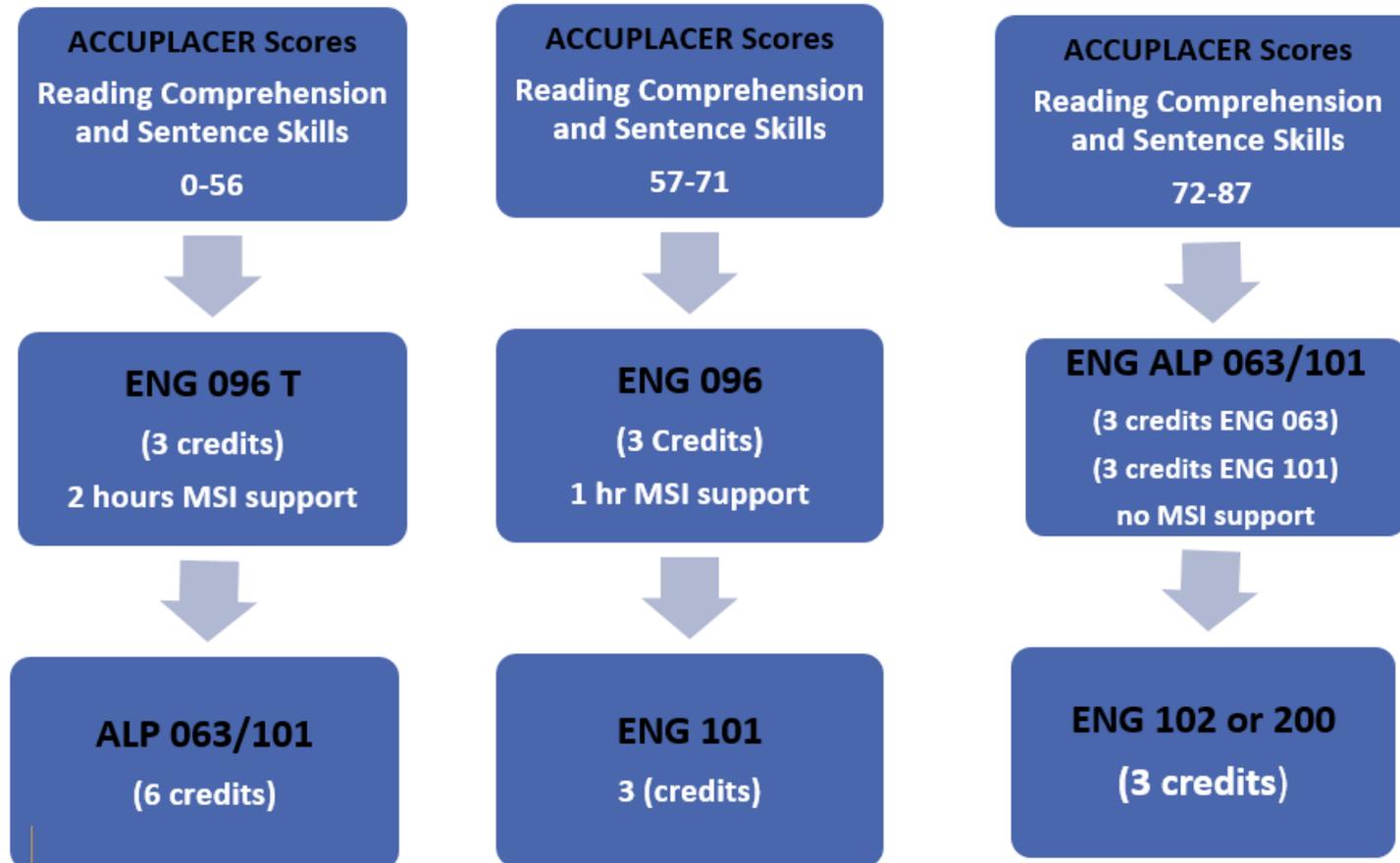
Saturday 10am-3pm

Sunday 12pm-4pm

A common question:

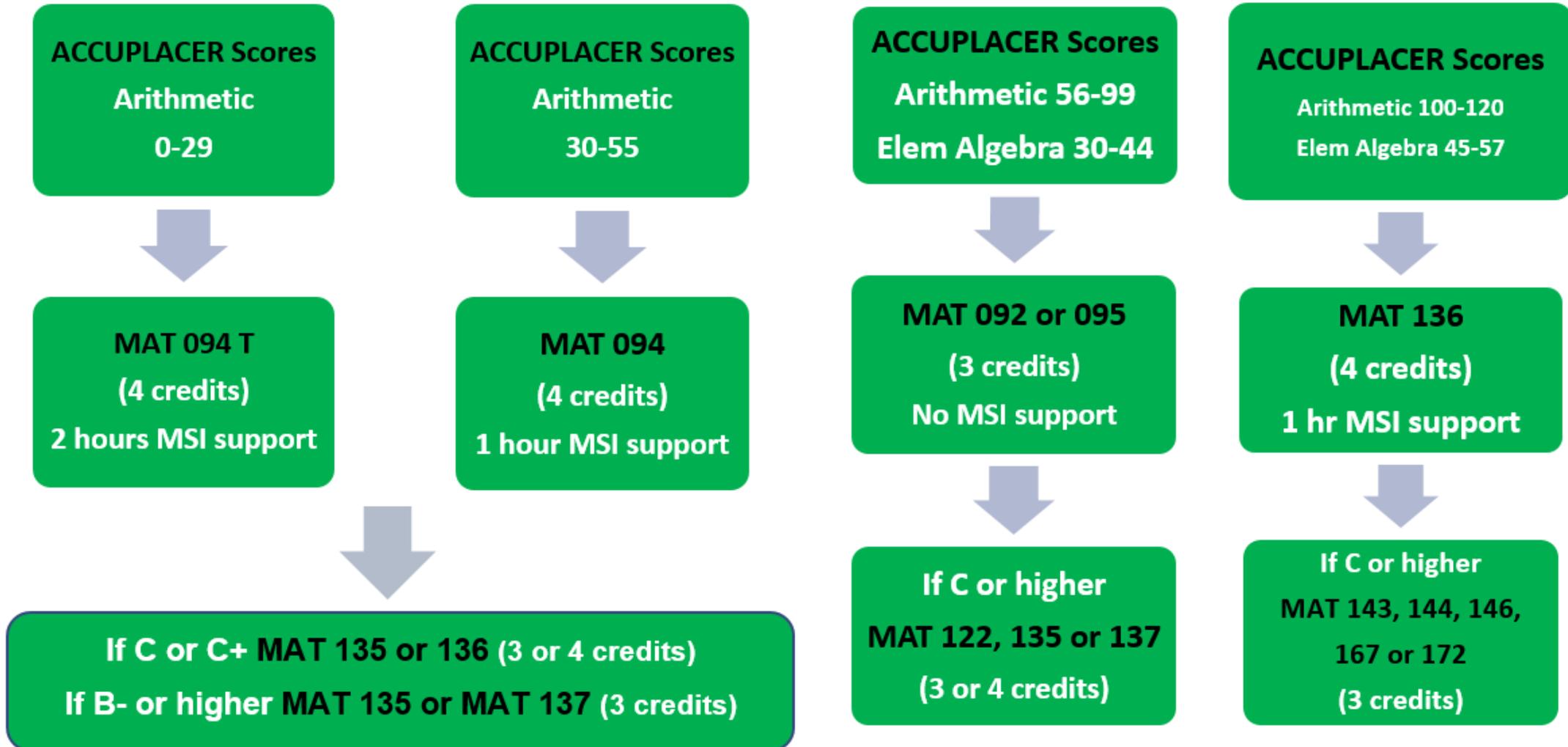
What English course do I take next?

ENGLISH



And what math course do I take next?

MATH



What are Transfer Tickets?

- Transfer Tickets ensure Connecticut community college students can complete associate degree programs that transfer to all Connecticut State Universities and Charter Oak offering their major without either losing or generating excess credits.

- ❖ Art
- ❖ Biology
- ❖ Business
- ❖ Chemistry
- ❖ Communication
- ❖ Computer Science
- ❖ Criminology
- ❖ Early Childhood Education
- ❖ English
- ❖ History

- ❖ Italian
- ❖ Physics
- ❖ Social Work
- ❖ Spanish
- ❖ Mathematics
- ❖ Political Science
- ❖ Psychology
- ❖ Sociology
- ❖ Social Work
- ❖ Theater



<http://www.ct.edu/transfer>

CAPSS

The Center for Academic Planning and Student Success Kinney Hall 520

- Academic advising
- Short-term personal counseling
- Testing-- Accuplacer, credit by exam, CLEP, TEAS
- Services for students with disabilities

Main number 203-575-8025

- Monday-Thursday 8am-6pm
- Friday 8am-5pm
- Some Saturdays during the semester

Do students have questions about transferring?

Two campus resources:

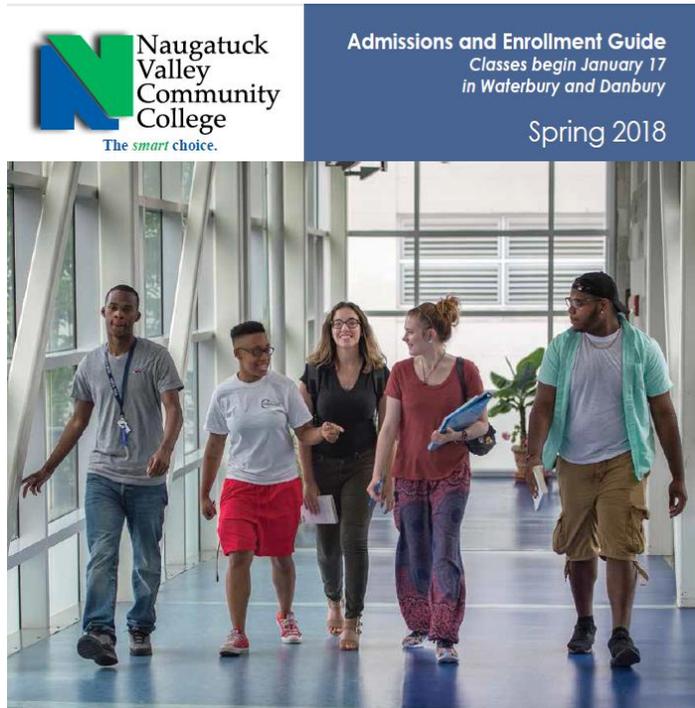
CAPSS K520K520 Center for Academic Planning and Student Success

CJPCO L524 Center for Job Placement and College Opportunities

Contacts at CT State Universities

- [Western CT State University](#)
Representative is Nicole Kullberg
203-837-9007 kullbergn@wcsu.edu
- [Southern CT State University](#)
Representative is Tricia Regan
regant3@southernct.edu
- [Central CT State University](#)
Appointment sign-up in K519
- [Eastern CT State University](#)
Representative is Jessica Ruddy
860-465-5014 jruddy@easternct.edu
- [UConn Waterbury Campus](#)
Representative is Jamie Caruso
203-236-9930 Jamie.Caruso@uconn.edu

Admissions and Enrollment guide-- a little booklet with a lot of information for new and continuing students. Guides are updated each semester and available outside of ACE/Kinney 5th floor and throughout campus.



We love to talk about advising!
Call CAPSS for more information:
203-575-8025

Mon-Thu 8am-6pm
Fri 8am-5pm