

ADMISSIONS CHECKLIST

Apply to the college and register for classes in five easy steps!

Thank you for your interest in pursuing your educational goals at Naugatuck Valley Community College. Below is some general information to get you started. To register for credit classes, you must first complete the application process. This process must be completed whether you would like to pursue a complete degree or simply take a few classes.

WHAT WE OFFER: For a complete list of degrees and certificates, please visit <https://ctstate.edu/academics>.

STEP 1: APPLYING:

Set up an application portal account and complete the Admissions Application [online](#). You will receive instructions to upload the following supporting documents if you are pursuing an associate degree or a certificate (see below for non-degree students*).

- **Proof of high school completion:** High school diploma, GED, or high school transcript with date of graduation is required for acceptance and to receive financial aid.
- **Immunization requirements:** Students born after 12/31/56 are required by state law to submit immunization documentation for 2 doses of Measles, Mumps, and Rubella (MMR). Those born as of 1/1/1980 also need to submit documentation for 2 doses of Varicella (Chicken Pox). If born outside of the US, you will need to provide proof of Varicella. [ImmunizationForm.pdf](#)
- **Previous college transcripts:** Submit Official transcripts to qualify for transfer credits. Unofficial transcripts may be used to meet prerequisite requirements.
- **SAT/ACT/GED test scores (optional but strongly encourage):** Submit scores to determine Math and English placement.

STEP 2: FINANCIAL AID (optional):

If you are planning on using financial aid, you should apply **EARLY**. Go to www.FAFSA.gov to obtain information and apply for financial aid. Our school code is **007635**. Questions: Email Financial Aid at NV-FinancialAid@nv.edu

STEP 3: NEW STUDENT ORIENTATION : Students should participate in Orientation prior to meeting with an advisor.

<https://www.go2orientation.com/learn/dashboard>

STEP 4: ADVISING & REGISTRATION (Students must be accepted before registering for classes):

New Student Advising/Registration Session: All accepted students are required to schedule a New Student Advising/Registration Session which will allow you to meet with an academic advisor, go over placement and register for classes. Please refer to your acceptance email for directions to set up this appointment.

Transfer Students: Students who have previously taken classes at another college must have submitted their unofficial college transcript(s) to be advised effectively and register for classes with prerequisites. Email both the transcript and the course(s) you plan to take to GuidedPathways@nv.edu and an advisor will contact you. Please include your student id number.

Readmit Students: If you attended NVCC in the past, but did not register for class(es) in the past 4 semesters (Fall/Spring terms), you will need to reapply to the school. Please refer to Step 1 on how to apply. Once you have completed that process, you will receive an acceptance email on next steps for advising and registration.

STEP 5: TUITION AND FEES:

Payment is due at time of registration. We accept cash, checks, credit cards including: VISA, MasterCard or Discover. A payment plan is also available. Students who have received a financial aid award may not need to make a payment and you should discuss payment responsibilities with the financial aid staff. For additional information, visit: <https://ctstate.edu/investing-in-a-ct-state-education>.

*Non-degree Students are those interested in enrolling part-time in credit courses and who are not interested in pursuing a degree program at NVCC. For acceptance to the school, Non-degree students need to submit a "Non-Degree Information Request Form" located on their application, and are also NOT eligible to utilize financial aid. To apply, complete an Application for Admission as noted in step 1.