



750 Chase Parkway, Waterbury, CT 06708

Non-credit Lifelong Learning Registration Form

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STUDENT IDENTIFICATION NUMBER

Social Security Number (required)

Print Name _____

Street Address _____

City/State/Zip _____

New address and/or phone # New student

Maiden Name (if applicable) _____

Date of Birth (required) _____ Gender Male Female

Payment Information:
 • Credit Card MC Visa Discover
 Name on Credit Card _____
 Card Number _____
 Expiration Date (required) _____ Security Code _____
 Check Cash Tuition Authorization Letter (see back for details)

Phone (Home) _____

(Work) _____

(Cell) _____

Email Address _____

Citizenship (required) Are you a United States citizen? Yes No

If not, are you a permanent resident (green card holder)? Yes No

Please provide the following race and ethnic data. This information is requested on a VOLUNTARY basis by the U.S. Department of Education, National Center for Education Statistics. Your answer will not affect your registration or admission to the college.
 Ethnicity: Hispanic/Latino Non-Hispanic/Non-Latino Prefer not to answer
 What is your race? Choose one or more:
 White (10) Black or African American (20)
 Asian (45) American Indian or Alaskan Native (50)
 Native Hawaiian or Other Pacific Islander (80)
 Other (90) Choose not to respond (60)

CRN	COURSE TITLE	COST	DATES	DAYS (circle)	TIME	ROOM
				M T W R F S S		
				M T W R F S S		
				M T W R F S S		

Withdrawal and refund requests must be received THREE business days(72 hours) PRIOR to the start of the class unless otherwise stated in the course description.

TOTAL COST:

Contact us:
 Phone: 203.575.8029 • Fax: 203.575.8243
 Email: nc@nv.edu • nv.edu/nc

Tuition Authorization Letter - Course Payment by Employer/Agency (If credit card or check not available at registration.)

Tuition Authorization Letter must be on company letterhead and include:

- ✓ Students proper name, address and phone number
- ✓ Course(s) title, course number (CRN), and total course fee
- ✓ Guarantee of payment in full for course(s)
- ✓ Mailing address where the invoice should be sent and company/agency contact information

Once the completed registration form and Tuition Authorization Letter are received by our Non-Credit Lifelong Learning Department, we will register the student and guarantee their seat. The student will receive confirmation via telephone and/or email.

Refund Policy

Withdrawal requests for refund must be received **three business days** (72 hours) prior to the beginning of class unless stated otherwise in the course description. Refunds are not granted after this deadline. Requests can be made by the registered student via e-mail to nc@nv.edu or by phone 203-575-8029.