***STATE EMPLOYEES***

***RETIREMENT COMMISSION***

***MEDICAL EXAMINING BOARD***

***For DISABILITY RETIREMENT***

***55 ELM STREET***

***HARTFORD, CONNECTICUT***

***06106-1775***

***Telephone (860) 702-3480***

***Facsimile (860) 702-3489***



**STATE OF CONNECTICUT**

**RETIREMENT SERVICES DIVISION**

**OFFICE OF THE STATE COMPTROLLER**

 **RETIREMENT SERVICES DIVISION MEMORANDUM 2015-01**

 **April 20, 2015**

 **TO THE HEADS OF ALL STATE AGENCIES**

**ATTENTION: All Human Resources and Payroll Officers**

**SUBJECT: Information for the Option to Retain Normal Grandfathered Retirement Date**

**I. INTRODUCTION**

The purpose of this memorandum is to notify agencies of procedures for the Option to Retain Normal Grandfathered Retirement Date. This option is available for those that transfer from ARP to the Hybrid Plan, rehired Tier II and Tier IIA members who had not already had the option available, and those Tier II and Tier IIA members that transfer from a hazardous duty position to a non-hazardous duty position.

**II. GENERAL INFORMATION**

Prior to the SEBAC 2011 agreement, Normal Retirement Age for the non-hazardous duty provision was 60 with 25 years of service or 62 with 10 years of service for Tier II and Tier IIA members. Pursuant to the SEBAC 2011 Agreement and Item 1707-E for employees exempt from collective bargaining, this will change for all employees not retired by July 1, 2022 who have not already attained their Normal Retirement Age. For affected employees, the new retirement age will be age 63 with 25 years of service or age 65 with 10 years of service.

The Agreement and, by extension Item 1707-E included a provision for a one time irrevocable option to enable affected members to grandfather their normal retirement date as long as they pay the full actuarial cost for this benefit.

**III. SPECIFIC INFORMATION REGARDING THE COMPLETION OF FORM CO-215**

Please ensure that you inform any eligible member of their ability to grandfather their retirement date within **thirty days** of their status change in payroll. The only members eligible for this opportunity are those members that transfer from ARP to the Hybrid Plan, rehired Tier II and Tier IIA members who had not already had the option available, and those Tier II and Tier IIA members that transfer from a hazardous duty position to a non-hazardous duty position. **We have developed a new form, CO-215 SEBAC 2011 Option to Retain Grandfathered Normal Retirement Date, to handle any transfers from this point on.**

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All applications are subject to **retroactive mandatory contributions** back to the pay period commencing on July 12, 2013. Hazardous duty members may owe interest on these contributions if their transfer to a non-hazardous duty position was voluntary. If the transfer is prospective, no retroactive mandatory contributions will be paid.

**Beginning May 1, 2015 the previous CO-1094 and CO-1094H will no longer be accepted.**

The new CO-215 form and FAQ’s to help with most questions and can be found on the Comptrollers website under the Database Unit forms in the Retirement Services Division section.

**IV. CONCLUSION**

Please ensure that all eligible members are made aware upon re-employment or transfer of their opportunity to grandfather their retirement age. We request that the member fills out the form whether or not they choose to opt in. Agencies should forward the forms to the Retirement Division Database Unit as they are completed. Any questions concerning the information provided herein may be sent to the Retirement Services Division by email to osc.rsd@ct.gov. Please remember that this is for agency Human Resource and Payroll employees only. All participant questions are to be directed to the agency only. We are here to help you if you are unable to answer them.

 Very truly yours,

 STATE EMPLOYEES RETIREMENT COMMISSION

 KEVIN LEMBO, SECRETARY EX OFFICIO

 BY: 

 Brenda K. Halpin, Director

 Retirement Services Division

BKH/JR

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