



FINANCIAL AID SATISFACTORY ACADEMIC PROGRESS APPEAL REQUEST FORM

Be sure to complete this form accurately, provide a written explanation (using a separate sheet of paper), and supporting documents for review. Please write legibly and use ink.

Appeal requests that are not completely filled out and do not have supporting documents will not be considered.

Name: _____ Student ID #: _____

Address: _____
Street City State Zip

Telephone: _____ Last semester attended: _____

Email: _____

Why are you submitting this Appeal Request form?

- Not Making Satisfactory Academic Progress (SAP)
• Cumulative G.P.A is below a 2.0
• Completion Rate is below 67%

OR

- Reached Maximum Hours
• Attempted 90+ credits

SAP Appeals will be considered for circumstances including:

Max Hour Appeals will be considered for circumstances including:

Table with 2 columns: SAP Appeals and Max Hour Appeals. Each column contains a list of circumstances.

Situations not considered for appeals include (but are not limited to):

- Transportation issues
• Work schedule conflicts
• Issues with course work/instructors

Please Note: Submission of a financial aid appeal does not guarantee the student will be eligible for funds. Students are advised they should consider alternate payment options. The student must be registered for classes and have payment arrangements in place with the cashier. Student will be informed of appeal decision by email. The decision by the financial aid office is final.

Student signature: _____ Date: _____