



2017-2018 Verification Worksheet for Independent Student

Your 2017-2018 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before disbursing Federal Student Aid, your school must confirm certain information reported on your FAFSA.

You must complete and sign this worksheet. Submit the form and other required documents to your college's Financial Aid Office. If additional information is required, it will be specified online within the Financial Aid pages of Banner Self-Service, so check frequently for updates and any outstanding requirements.

To verify that FAFSA information is correct, the financial aid administrator at your college will compare your FAFSA with the information on this worksheet and any other required documents. If there are differences, your FAFSA information may be corrected. If you have questions, contact your college's Financial Aid Office as soon as possible to avoid delays in receiving your aid.

A. Independent Student's Information

| | | | |
|---|----------------------|--|---------------------------|
| Student's Last Name | Student's First Name | Student's M.I. | Student/ Banner ID Number |
| Student's Street Address (include apt. no.) | | | |
| City | State | Zip Code | Student's Date of Birth |
| Student's Email Address | | Student's Home or Cell Phone Number (include area code) | |

B. Independent Student's Family/Household Information

In the table below, list the people in the student's household. Include:

- Student (list first).
- Student's spouse, if the student is married.
- Student's or spouse's children, if the student or spouse will provide more than half of their support from July 1, 2017, through June 30, 2018, even if a child does not live with the student.
- Other people if they now live with the student, and the student or spouse provides more than half of the other person(s)' support and will continue to provide more than half of their support through June 30, 2018.

College Information: Include the name of the college/school for any listed household member who is, or who will be, enrolled at least half time (6 credits or more) in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2017, and June 30, 2018. Additional documentation may be required.

| Full Name | Age | Relationship to Student | College | Will be Enrolled at Least Half Time |
|------------------------------|-----|-------------------------|---------------------------|-------------------------------------|
| <i>Missy Jones (example)</i> | 28 | <i>spouse</i> | <i>Central University</i> | <i>Yes</i> |
| | | <i>Self</i> | | |
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If more space is needed, include an additional page with the student's name and Student ID # at the top.

Student's Name: _____ Student/ Banner ID: _____

C. Filers Only: Verification of 2015 Income Information for Independent Student Tax Return Filers

Instructions: Complete this section only if the student and spouse (if married) filed or will file a 2015 IRS income tax return(s). If the student did not file and was not required to file a 2015 return, complete section D instead.

For Tax Return Filers, check the box below that applies:

The student has already used the **IRS Data Retrieval Tool (IRS DRT)** in *FAFSA on the Web* to transfer 2015 IRS income tax return information into the student's FAFSA and has made no changes to that IRS data. *Note: The IRS DRT that is part of FAFSA on the Web at FAFSA.gov is currently unavailable.*

The student instead will provide the school a **SIGNED copy of the Student's filed 2015 IRS Income Tax Return(s)** (and spouse's, if married) – OR- a 2015 IRS Tax Return Transcript of the student's return (and spouse's, if married).

___ *Check here if SIGNED copy/copies of the IRS Tax Return(s) –OR- IRS Tax Return Transcript(s) are included with this worksheet.*

___ *Check here if SIGNED copy/copies of the IRS Tax Return(s) -OR- IRS Tax Return Transcript(s) will be submitted to the school later.*

For more information, see separate document [Providing Income and Tax Information When Your FAFSA is Selected for Verification](#)

Skip Section "D" below if you, the student, filed/ will file a 2015 IRS Income Tax Return.

D. Non-Filers Only: Verification of 2015 Income for Independent Student Not Required to File a Tax Return

Instructions: Complete this section only if the student and spouse (if married) will not file AND are not required to file a 2015 IRS income tax return. If the student did/will file a 2015 return or is required to file, skip this section and complete Section C and associated requirements instead.

For information about filing requirements, review "Do I Need to File a Tax Return?" on www.IRS.gov.

For Non-Filers, check the box below that applies:

The student and spouse were not employed and had no income earned from work in 2015.

The student and/or spouse did not file and were not required to file, but were employed in 2015 and have listed in the chart below the names of all employers, the amount earned from each employer in 2015, and whether an IRS W-2 form is included.

Additional Requirement for Non-Filers Only:

Provide copies of all 2015 IRS W-2 forms issued to the student (and spouse, if married) by employers.

List every employer below, even if they did not issue an IRS W-2 form.

| Employer's Name | 2015 Amount Earned | IRS W-2 Provided? |
|--|----------------------------|---------------------|
| <i>(example) Suzy's Auto Body Shop (example)</i> | <i>\$2,000.00(example)</i> | <i>Yes(example)</i> |
| | | |
| | | |
| | | |
| | | |

If more space is needed, include an additional page with the student's name and Student ID # at the top.

Please do not forget to sign and date the last page of this document.

E. Certification and Signatures

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. The student must sign and date below.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sent to prison, or both.

Student's Signature

Date

Spouse's Signature (Optional)

Date

Submit this worksheet and any other required documentation to the financial aid administrator at your school.

Illegible or missing information will delay processing and awarding of financial aid.

Ensure that all relevant sections are completed. If a section does not apply to you, mark it as "N/A" or "Not Applicable."