

Apply to the college and register for classes in six easy steps! Upon completion of Step 1 you will receive an acceptance letter and details on your next steps.

1. **Complete the Application Process (submit an application with the \$20 fee and supporting documents). K500**
You may apply online at nv.edu/Apply, in person or by mail. You will receive an acknowledgement letter when your application has been processed.

Supporting documents for new and transfer degree-seeking students include:

- Proof of high school completion:** High school diploma, GED, or official high school transcript with date of graduation (required for acceptance and to receive financial aid).
- Immunization requirements:** All degree seeking students born after 12/31/56 are required by state law to submit immunization documentation for 2 doses of M measles, Mumps, and Rubella (MMR). Those born as of 1/1/1980 also need to submit documentation for 2 doses of Varicella (Chicken Pox).
- Previous college transcripts:** Submit **Official** transcripts to qualify for transfer credits. **Unofficial** transcripts may be used to waive the placement test or meet prerequisite requirements.
- SAT or ACT test scores (optional):** Submit scores to waive testing. Minimum scores required:
SAT - Prior to March 2016: 500 in Math and/or 450 in Critical Reading or Writing
SAT - March 2016 and later: 530 in Math and/or 26 in Writing Language, 25 in Reading or 510 in Evidence Based Reading/Writing
ACT: 18 in Math and/or 21 in English, or 47 in English and Reading combined.

2. **Apply NOW For Financial Aid!!! (Required only if you are seeking financial assistance). K513**
Go to www.fafsa.ed.gov to obtain information and apply for financial aid. NVCC school code is **006982**.

3. **Schedule the Accuplacer® Assessment Test (placement test). K519**
The Accuplacer® is required unless it has been waived (see above). To schedule your placement test at the Waterbury campus, go to www.timecenter.com/nvctest. For testing at our Danbury campus, call (203) 437-9699. Students are strongly encouraged to visit www.nv.edu/accuplacer for placement testing study guides.

4. **Schedule a START Session (Student Testing, Advising, Registration and Tuition).** You must have completed or been waived from testing, and be accepted to the college prior to attending a START session. This session is required for all new students. Non-degree and transfer students are encouraged, but not required to attend. Visit www.timecenter.com/nvcc. There are three types of START sessions:
- **START (by appointment)** includes advising, registration and paying for classes. Anticipate spending approximately 2 hours on campus.
 - **Express START Walk-Ins** testing available (if needed). Anticipate spending more time on campus, but completing the whole process in one day.
 - **START "Drop-In" Monday (not available every Monday)** includes advising, registration and paying for classes. Students are seen on a first come, first served basis. Waiting times may vary.

5. **Register for Classes. K500**
Students must be accepted in order to register for classes. New students are not eligible to register for classes online. Transfer students in good standing may register online via <http://my.commnet.edu> once they receive their student ID number and acceptance e-mail with login instructions.

6. **Pay your Tuition. Cashiers windows are located on Level 5, Kinney Hall**
Payment is due at time of registration. We accept cash, checks, and credits cards including VISA, MasterCard, Discover and American Express. A payment plan is also available. Students who have been awarded financial aid may not need to make a payment. Students should discuss payment responsibilities with the financial aid staff.

**All steps may also be completed at our Danbury Campus. Call (203) 437-9699 for information.*