

On behalf of the College President, Dr. Daisy Cocco DeFilippis, it gives me great pleasure to congratulate you on your acceptance\* to Naugatuck Valley Community College for the Spring 2020 semester. By taking this step, you are embarking on a journey that has the potential to change your life in so many ways. The semester begins on, Wednesday, January 22, 2020.

If you have not already done so, please schedule your appointment(s) referenced below. Come in EARLY! Classes fill quickly and options become limited. Please be sure to have your student/NetID number, which can be found in the subject line of your email.

1. **PLACEMENT TESTING:** Students need to take, or be officially waived from the placement test. Criteria is outlined in your application acknowledgement letter. If you do not meet the criteria to be eligible for a testing waiver based on SAT/ACT scores or prior College course work, please schedule your placement test for either the Waterbury or the Danbury Campus at <http://www.nv.edu/accuplacer>. **IMPORTANT:** You must bring a valid photo ID and your banner/student ID number to your testing appointment. We strongly recommend that you prepare in advance for taking the Accuplacer® test, as the test results may exempt you from having to take additional courses. Visit our [Testing Center site](#) for information.
2. **REGISTRATION:** The first day of registration for new and transfer students is **Tuesday, November 5<sup>th</sup>**. All degree-seeking students are required to attend a registration session which will include meeting with an academic advisor. Non-degree and transfer students are also encouraged to attend. If you have already taken or been waived from the placement test, you can anticipate spending a minimum of 2 hours on campus to complete the session. More time will be necessary if you need to take the placement test on the same day as this session. To schedule your appointment at either the Waterbury or Danbury campus, visit our [online scheduling tool](#).

**Transfer students** can meet with an advisor through the process outlined in number two above. If you choose to register without meeting with an advisor, you can do so by logging into your myCommNet account using the [instructions provided in this link](#). If the course you are taking has a prerequisite, you can email your transcript to this account so we can enter permission for you to register.

If you have not already done so, [APPLY FOR FINANCIAL AID NOW!](#) As a reminder, a payment is expected at the time of registration. Registering early allows you to secure your classes with only a minimum payment of the fees. Beginning January 2, 2020, full payment of both tuition and fees will be required at the time of registration. An official financial aid award can be applied as payment. **Financial Aid is not available to Non-Degree Students.** Other acceptable methods of payment include cash, check, VISA, MasterCard, Discover or the College payment plan. For a complete list of tuition, fees and additional details, visit [our paying for college site](#).

If you have a documented disability and may require academic adjustments, please visit our [Disabilities Services web site](#) for information and college contacts.

Finally, as a student within the Connecticut Community College system, you are automatically issued a student email address. This email address will be the colleges' **primary** method of communication with you. It is **vital** that you set up this account, and check it regularly for important information about your college enrollment. Your assigned email address can be found by logging into your myCommNet account. Click here for [instructions for first time log-in](#) and for setting up your new email account. Please note it may take up to 24 hours to be ready for use.

Sincerely,



Noel Rosamilio, Associate Dean of Enrollment Management

\* Acceptance to the College does not constitute acceptance into a specific program. Some programs have a selective admissions process.

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**Continuing Notice of Nondiscrimination;** Naugatuck Valley Community College does not discriminate on the basis of race, color, religious creed, age, sex, national origin, marital status, ancestry, present or past history of mental disorder, learning disability or physical disability, sexual orientation, gender identity or expression or genetic information in treatment or employment at the College, in admission or access to the College, or in any other aspect of its programs and activities. In addition, the College does not discriminate in employment on the additional basis of veteran status or criminal record. The College is required by Title VI of the Civil Rights Act of 1964 (Title VI), Section 504 of the Rehabilitation Act of 1973 (Section 504), Title II of the Americans with Disabilities Act of 1990 (Title II), Title IX of the Education Amendments of 1972 (Title IX), the Age Discrimination Act of 1975 (Age Act), and their respective implementing regulations at 28 C.F.R. Part 35 and 34 C.F.R. Parts 100, 104, 106 and 110, not to discriminate on the basis of race, color, or national origin (Title VI); disability (Section 504/Title II); sex (Title IX); or age (Age Act). Inquiries concerning the application of each of the aforementioned statutes and their implementing regulations to the College may be referred to the U.S. Department of Education, Office for Civil Rights, at (617) 289-0111 or 5 Post Office Square, 8<sup>th</sup> Floor, Boston, MA 02109-3921, or to the applicable College Coordinators who are located at Naugatuck Valley Community College, 750 Chase Parkway, Waterbury, Connecticut 06708: Kimberly Carolina, Director of Human Resources/Section 504/Title II/ADA Coordinator, Room K704b, 203-575-8056; Sarah Gager, Dean of Student Services/Deputy Section 504/Title II/ADA Coordinator (Students), Room K509a, 203-575-8086; Jacquie Swanson, Associate Director of Human Resources/Title IX Coordinator, Room K704, 203-575-8043.