

On behalf of the College President, Dr. Daisy Cocco DeFilippis, it gives me great pleasure to congratulate you on your acceptance\* to Naugatuck Valley Community College for the Fall 2020 semester. By taking this step, you are embarking on a journey that has the potential to change your life in so many ways. The semester begins on, Wednesday, August 26, 2020.

Below are your next steps in the application process:

1. **PLACEMENT:** In order to be properly placed into appropriate classes, students need to demonstrate proficiency levels in Math and English. Due to COVID-19, we are unable to administer placement exams at this time. In the interim, methods for demonstrating proficiency include:
  - High School GPA (if current)
  - SAT, ACT or GED test scores (optional but strongly encouraged to ensure proper placement): Submit scores to [nvcc@nv.edu](mailto:nvcc@nv.edu). These do not need to be official. A screen shot or PDF of your scores can be accepted provided it includes the student name.
  - College and AP transcripts (if applicable): Email your unofficial transcripts to [nvcc@nv.edu](mailto:nvcc@nv.edu) to determine placement and/or to meet prerequisite requirements. An advisor will contact you via email to give you further guidance. *Note: Official transcripts will be required at a later date if you wish to receive credit for prior coursework.*
  - If you do not have these items available or they are not current, you can speak with an advisor about alternative options once you have received your acceptance email.
2. **REGISTRATION & ADVISING:** Students must set-up their myCommNet student account and email using the [instructions for first time log-in link](#). Once you have completed this step, you will be able to schedule a virtual appointment with an academic advisor using our online scheduling tool. This appointment is required for all new degree-seeking students, but is also available to transfer students who would like to speak with an academic advisor. Click [here](#) to schedule your appointment.

**Transfer and Non-Degree seeking students** that do not need advising can register for classes through their myCommNet portal (see number two above). [Instructions are provided in this link](#). If the course you are taking has a prerequisite, you can email your transcript to [nvcc@nv.edu](mailto:nvcc@nv.edu) along with the course you are planning to take so we can enter permission for you to register. An advisor will review your request and let you know when you are all set to register. If you would like to speak with an advisor, we will send an updated email once we have finalized our new online process.

If you have not already done so, [APPLY FOR FINANCIAL AID NOW!](#) As a reminder, a payment is expected at the time of registration. Registering early allows you to secure your classes with only a minimum payment of the fees. Beginning August 7, 2020, full payment of both tuition and fees will be required at the time of registration. An official financial aid award can be applied as payment. **Financial Aid is not available to Non-Degree Students.** Other acceptable methods of payment include cash, check, VISA, MasterCard, Discover or the College payment plan. For a complete list of tuition, fees and additional details, visit [our paying for college site](#).

If you have a documented disability and may require academic adjustments, please visit our [Disabilities Services web site](#) for information and college contacts.

Finally, as a student within the Connecticut Community College system, you are automatically issued a student email address. This email address will be the colleges' **primary** method of communication with you. It is **vital** that you set up this account (see number two above) and check it regularly for important information about your college enrollment.

Sincerely,



Noel Rosamilio, Associate Dean of Enrollment Management

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*\* Acceptance to the College does not constitute acceptance into a specific program. Some programs have a selective admissions process.*

**Continuing Notice of Nondiscrimination:** Naugatuck Valley Community College does not discriminate on the basis of race, color, religious creed, age, sex, national origin, marital status, ancestry, disability, including but not limited to present or past history of mental disorder, learning disability or physical disability, sexual orientation, gender identity or expression or genetic information in treatment or employment at the College, in admission or access to the College, or in any other aspect of its programs and activities. In addition, the College does not discriminate in employment on the additional basis of veteran status or criminal record. The College is required by Title VI of the Civil Rights Act of 1964 (Title VI), Section 504 of the Rehabilitation Act of 1973 (Section 504), Title II of the Americans with Disabilities Act of 1990 (Title II), Title IX of the Education Amendments of 1972 (Title IX), the Age Discrimination Act of 1975 (Age Act), and their respective implementing regulations at 28 C.F.R. Part 35 and 34 C.F.R. Parts 100, 104, 106 and 110, not to discriminate on the basis of race, color, or national origin (Title VI); disability (Section 504/Title II); sex (Title IX); or age (Age Act). Inquiries concerning the application of each of the aforementioned statutes and their implementing regulations to the College may be referred to the U.S. Department of Education, Office for Civil Rights, at (617) 289-0111 or 5 Post Office Square, 8<sup>th</sup> Floor, Boston, MA 02109-3921, or to the applicable College Coordinators who are located at Naugatuck Valley Community College, 750 Chase Parkway, Waterbury, Connecticut 06708: Kimberly Carolina, Director of Human Resources/Section 504/Title II/ADA/Age Act Coordinator, Room K704b, 203-575-8056; Sarah Gager, Dean of Student Services/Deputy Section 504/Title II/ADA/Age Act Coordinator (Students), Room K509a, 203-575-8086; Jacquie Swanson, Associate Director of Human Resources/Title IX Coordinator, Room K704, 203-575-8043 (Rev 10/21/19).