

Academic Standards Committee

Year End Report: September 2017 – May 2018

May 7, 2018

To: President DeFilippis, Interim Dean Dresdner

From: Academic Standards Committee

I would like to thank the members of the Academic Standards Committee for their work during this academic year.

The committee continued work on the process and factors in establishing optimal class size. The document "Setting Course Enrollment Maximums: Process, Roles and Principles" by the Academic Senate for California Community College, (published in Spring 2012) had specific processes and forms to document a faculty driven change to class size that the committee used as a model for NVCC. Class size proposals would require faculty to prepare documentation to support the size and submit their documentation to the CEAC for review, as required for other course modifications. A class enrollment limit form was developed and multiple drafts were reviewed with CEAC. The form is expected to be finalized and approved during the next academic year.

The committee continued to work on standardization of credit repeat limits for Health and Physical Education and Fine Arts courses. More research on credit standardization will be pursued next academic year.

The committee developed an Academic Misconduct form to address multiple occurrences of student behavior in different courses. The form is supported by the current policy language in the Student Handbook, Code of Conduct section and in the standard syllabus section. The form will be introduced to all faculty at the fall 2018 division meetings.

Respectfully submitted,

Janet Zupkus, Chair