

ASC Meeting Minutes

Date: October 4, 2016

Meeting called to order at:	2:35 pm		
Attendance:	<p>Members</p> <p><input checked="" type="checkbox"/> Peter A</p> <p><input checked="" type="checkbox"/> Joan A</p> <p><input checked="" type="checkbox"/> Liz F</p> <p><input type="checkbox"/> Michael Hayes</p> <p><input type="checkbox"/> Terry L</p> <p><input checked="" type="checkbox"/> Hien N</p> <p><input type="checkbox"/> Kathy P</p> <p><input checked="" type="checkbox"/> Elma S</p> <p><input checked="" type="checkbox"/> Wade T</p> <p><input type="checkbox"/> Joe W</p> <p><input checked="" type="checkbox"/> Janet Z</p> <p><input type="checkbox"/> Tammy M</p>	<p>Alternates</p> <hr/> <p><input type="checkbox"/> Stephan G</p> <p><input type="checkbox"/> John L</p> <p><input type="checkbox"/> Ben M</p> <p><input checked="" type="checkbox"/> Sandra R</p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>	
Previous Meeting Minutes	Date: May 4, 2016 Motion by: Peter Second by: Joan	Vote: motion to accept	Discussion: None
New Business	<p>Topic</p> <p>1. Chair Position</p> <p>2.Meeting day & time</p> <p>3. Student Rep</p> <p>4. Best practices to maximize course enrollment</p>	<p>Discussion</p> <p>Janet offered members the opportunity to take on the Chair position</p> <p>Those resent opted for the first Tuesday at 3-4 p.m. Room S502</p> <p>Janet announced the student rep will be Keila Franco</p> <p>Dean Rios-Knauf suggested the Committee look at this issue. Peter made a motion and Sandy seconded. Some discussion also involved other campus supports and how</p>	<p>Action</p> <p>No members volunteered to Chair. Janet will maintain the Chair role for the current academic year</p> <p>This may be an issue for Monica Pirotta from AH&N. Sandy will check with her.</p> <p>The group will begin collecting and reading research and references on this specific to their areas. Presentations of</p>

		that might impact numbers ex tutoring.	findings will be made at the next meeting
	Second idea for study: Quality Advisor/advisee match ups	This topic for study will be put on HOLD until the work on Best practices is complete	
Meeting adjourned at: 3:20 pm	Motion made by: Liz Seconded: Elma		
Next meeting: Tuesday, November 1,2016		Scribe for next meeting:	
Respectfully submitted: Sandra Roosa			