## ASC Meeting Minutes

Date:	November 4	. 2015
Dute.	INOVCITIOCI T	, 2013

Meeting called to	November4, 2015 at		
order at:	4:00 p.m. S517		
Attendance:	Members	Alternates	Invited Guest
	x_Lisa A		
	Peter A		Dean Irene Rios-
	x_Joan A	_xEileen G	Knauf
	x_Liz F		
	x_Michael Hayes		
	x_ Bonnie Goulet		
	x_Hien N		
	x_Sandra Rooza		
	x_Elma S		
	x_Wade T		
	x_Janet Z, Chair		
Previous Meeting	Date: Oct 2015	Motion to accept minutes: passed	Discussion: none
Minutes	Motion by: Bonnie	Wiotion to decept minutes: pussed	Discussion. Hone
Ivilliaces	Second by: Joan		
Old Business	Topic	Discussion	Action
	Change of Grade	Change of grade forms with	Dean Rios-Knauf
		distributed by several committee	will draft a new
		members and the following	change of grade
		revisions were discussed.	form with
			recommendations
		Time limit	from the
		Miscalculation	committee's
		Missed (found) work	discussion.
		Previous Incomplete	
		Other	
		Making Dang Ingga Big Kan C. W.	
		Motion: Dean Irene Rios-Knauf will	
		draft a new change of grade form	
		for review.	
		Motion: Elma S.	
		Second: Bonnie G.	
		Motion Passed	
	2. BOR –		
	Incomplete	Moved to next meeting	
	Policy	Woved to next meeting	
	. 531		

New Business	Topic		Action
	1. Curriculum Change policy	Proposal by Ron Picard — distributed and discussed. What catalog program do student follow upon entry? Matriculated/Readmit students were discussed.  Motion: Dean Irene Rios-Knauf and Ron Picard will draft a written statement to be included in college catalog for students.  Motion: Lisa A.	Dean Rios-Knauf and Ron Picard will draft a written statement for review
		Second: Bonnie G. Motion Passed	
Meeting adjourned at: 5:00	Motion made by: Elma Seconded: Liz	Motion to adjourn passed	
Next meeting:	December 2	Scribe for next meeting: Pete A.	
Respectfully submitted:	Joan Arbusto		