

		<p>Division Directors make decision on a case by case basis (Peter). If C- is accepted throughout, prerequisites have to be changed and process standardized for academic integrity.</p> <p>Janet – This will be an ongoing discussion</p>	<p>Joan discuss the matter at the next Registrar’s meeting</p> <p>Janet to look into Manchester catalogue to verify prerequisite</p> <p>Peter has a contact at CCSU with whom he will have a conversation concerning the C-</p> <p>Joan to also discuss at Academic council</p>
<p>New Business</p>	<p>Topic</p> <p>1. Change of grade</p>	<p>Discussion</p> <p>The discussion was particularly centered on the “I” (incomplete) grade Change of grade from an “I” is generally difficult. Sometimes students are given a Letter grade to reflect work completed so far, instead of the “I” then when the student completes the remainder of the course requirement the change is made, that seem to be easier than trying to change from an “I”. There is lots of paperwork and justification from the “I” grade that is not required if it is another grade. Incompletes are just difficult to manage, and in the past there was a large volume of Incompletes. (Peter) Math department does not like giving “I” normally that student is the one who would have difficulty</p>	<p>Action</p> <p>Wade to draft change of grade language</p> <p>Invite the Dean to the next meeting to have her</p>

	<p>2. Dean's List criteria</p> <p>Website</p>	<p>succeeding at the next level. The question was asked could an "I" preclude registration. Students register for the next level and then get an incomplete on the prerequisite.</p> <p>We may need some change of grade language in the catalogue and also place in the syllabus Kathy suggest that policy should be in syllabus between faculty and student</p> <p>The new policy was established two years ago and cannot now be changed</p> <p>Janet is getting website up to date</p>	<p>opinion on the incompletes</p>
<p>Meeting adjourned at: 3:58 p.m.</p>	<p>Motion made by: Peter Seconded: Lisa</p>	<p>Motion to adjourn passed</p>	
<p>Next meeting:</p>	<p>May 4th, 2015 at 3 p.m.</p>	<p>Will check year end summary for approval</p>	
<p>Respectfully submitted:</p>	<p>Elma Solomon</p>		