**Honors Institute at Naugatuck Valley Community College**

**Honors Contract Project Requirements and Evaluation Guideline**

Requirements Checklist:

\_\_\_\_\_\_Six (6) Scholarly and/or Professional Sources (minimum), including field research if appropriate in the discipline. Listed on proper references page attached to written document.

\_\_\_\_\_\_One Visual Media Presentation (poster or alternative display at Honors Showcase)

\_\_\_\_\_\_One Completed activity log (dates, hours, and actions taken) attached to written document.

For the following items, have instructor initial each to confirm completion:

\_\_\_\_\_Meeting #1 with Instructor Date: \_\_\_\_\_\_\_\_\_\_\_\_\_(faculty initial)

\_\_\_\_\_Meeting #2 with Instructor Date: \_\_\_\_\_\_\_\_\_\_\_\_\_(faculty initial)

\_\_\_\_\_Complete Library Research Training Session-Date: \_\_\_\_\_\_\_\_(librarian initial)

\_\_\_\_\_Project exceeds Course Requirements listed on syllabus.

Explanation from faculty member:

Honors Institute at Naugatuck Valley Community College

Project and Evaluation Guideline

**Research:**

\_\_\_\_\_Scholarly/professional research **exceeds** minimum (6) required, includes

 field work, or employs exceptional sources

\_\_\_\_\_Integrates and cites research properly according to appropriate

documentation style

\_\_\_\_\_Research provides substantial new information incorporated by student

**Scope of Work**:

\_\_\_\_\_Student demonstrated understanding of the “larger conversation” of the issue

**Critical Thinking Skills**:

\_\_\_\_\_Project reflects strong reading comprehension and interpretation of

sources

\_\_\_\_\_Project synthesizes research to come to original conclusions

\_\_\_\_\_Project reflects logical reasoning and conclusions

\_\_\_\_\_Project demonstrates command of the subject, analysis, and results of the

project

**Impact: Action/Service/Advocacy/Outreach**:

\_\_\_\_\_Project objectives emphasize a specific significant conclusion/action that serve its discipline/community/college

\_\_\_\_\_Project reaches a specific significant audience

\_\_\_\_\_Project objectives and concerns address a timely issue

\_\_\_\_\_Project conclusions/action make a substantial contribution to improving the issue for the discipline/community /college

Instructor Signature/Date:

**A copy of this document will be sent to the faculty mentor to complete approximately one week prior to the student’s presentation at the Honors Colloquia.**

**To be completed on the day of Colloquia by members of the Honors Institute Advisory Committee**

**Presentation**:

\_\_\_\_\_\_Speaks clearly and authoritatively on subject

\_\_\_\_\_\_Visual presentation is an effective supplement to the project’s presentation

* Informative
* Visually appealing
* Useful for clarification

\_\_\_\_\_\_Able to answer significant questions about the process and outcomes of the project

**Questions Students should be able to answer at presentation:**

* What did you do to plan/prepare for the project?
* What did you see to learn from this project?
* What new knowledge did you find through researching for this project?
* What new conclusions did you reach as a result of the project?
* What sorts of challenges did you overcome to complete this project?
* Who does this project help? How?
* How did you arrive at your conclusions?

**Completed by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**