



Job Searches on College Central

There are two job boards that you can search on College Central – My School's Jobs and Jobs Central.

To access your College Central account:

1. Go to www.CollegeCentral.com/ctstate-naugatuckvalley.
2. If you have already activated / created your account log in.
3. If you need to create an account, click on Activate (current registered students) or Sign Up (Alumni). If you need help in creating an account go the [CJPCO Job Search](#) web page for instructions.

From your account dashboard you can access College Central's features.

Search – My School's Jobs

View jobs and other opportunities posted exclusively to CT State Naugatuck Valley and CT State Community College.

1. Click on Search – My School's Jobs.
2. To view all job postings click on View All Jobs.
3. To search for jobs in a specific major select a major from the list and click on View Jobs for a Major.
Note: Not all employers will list a major so if there are no returns to your search use View All Jobs.
4. To search using keywords enter keyword(s) and click on View Jobs by Keyword.
5. To search for a specific job type (Full Time, Part Time, Seasonal, etc.) select job type from the list and click on View Jobs by Job Type.
6. The Advanced Search section will allow you to narrow your search down even more. You can search on Job ID, Degree, Location, Job Types (Full Time, Part Time, etc.) and Date Posted. Click on Begin Search.

Search – Jobs Central

Search and apply for jobs on the Jobs Central national job board. Jobs Central includes jobs from many unique sources, comprising all of the major job boards as well as newspapers, associations, and company Web sites.

1. Click on Search – Jobs Central
2. You may search by entering keywords, location, date posted and/or job type.
3. Click Begin Search.

Applying for Jobs

When you are ready to apply for a job follow the instructions listed on the job detail page. If no specific instructions are listed apply to the contact listed on the page.