

GEACC MEETING NOTES

February 7, 2019

Chairperson: Jeff Damiano
Vice Chairperson: Beth-Ann Scott

Attendance: Karla Ekquist-Lechner, Jeff Damiano, Lisa Anderson, Larry Venuk, Beth-Ann Scott, Ron Picard, Sandra Eddy, Marian Zerbi, Kevin Ramer, Ana Cruz, Amy Lenoce

Guests: Jason Seabury, Ed Clancy

1. Amy Lenoce moved to approve the minutes from the December 6th meeting; Beth-Ann Scott seconded. They were approved with 4 abstentions from those not present at the meeting.
*Ron Picard moved to approve the minutes from the January 24th meeting; Amy Lenoce seconded. They were approved unanimously.
2. **Discussion on procedure**
 - a. Jeff noted that some information is missing on the NVCC / GEACC website and that proper procedure for courses needs to be clarified and made available on the website.
 - b. The committee agreed the proper order to be followed for any courses coming to GEACC should be as follows: Division Faculty, Associate Dean/Division Leader, GEACC, CEAC, Dean.
 - c. All course procedure forms should be modified to reflect the agreed upon order.
3. **FIRC Meeting Friday, February 8th**
 - a. Jason Seabury made note of the FIRC meeting and that half of the meeting time is supposed to be reserved for subcommittees to work on rewriting / writing outcomes.
 - b. Jason S. also asked that GEACC committee members submit to him suggestions for changes and improvements in the existing outcomes in their particular areas.
 - c. Discussion ensued concerning how poorly written some of the existing outcomes are.
 - d. Ron Picard wanted to communicate to FIRC that they should have the Assessment Council vet all outcomes to ascertain their assessability before they are adopted.

- e. Jason S. noted that the FIRC representative should be from the GEACC Committee. There were no volunteers.

4. General Education Proposal

- a. FYE has been made optional in the proposal.
- b. Discussion ensued about the value and effectiveness of FYE courses impact on retention and graduation rates.

Meeting adjourned at 3:35

Minutes submitted by K. Ekquist-Lechner