

NAUGATUCK VALLEY COMMUNITY COLLEGE

Institutional Review Board Application

Contact Information

Principal Investigator (PI): _____

Institutional Affiliation: _____

Email address: _____

Phone number: _____

Mailing address: _____

NIH Training Certificate Number: _____

If the PI is a student at NVCC, who is the supervising professor/faculty advisor?

If the PI is a researcher from outside of NVCC, who is the supervising NVCC faculty or staff member?

Please list the names of all additional researchers, their institutional affiliation and NIH training certificate number:

Overview of the Proposed Study

Title of the Research Study: _____

Proposed date/s of research:

Start date: _____

End date: _____

Where do you intend to conduct the study? _____

Please attach* an overview of your study, being certain to answer the questions below.

Describe the population and intended sample of subjects participating in the research and the criteria of inclusion or exclusion. Will your study include or identify any special or vulnerable subjects or populations, if any, such as children and minors, non-English speakers, cognitively impaired persons, prisoners, traumatized individuals, terminally ill persons, elderly, or minorities?

How and where will you recruit your subjects?

Please describe what activities your subjects will be participate in (surveys, interviews, focus groups, etc.), and include copies of all questionnaires, surveys or other data collection methods you will be using.

What is the duration of these activities and the overall duration of your study?

Where will your research take place? If you are conducting research or recruiting subjects from other schools or institutions, approval must be from that institution.

Will subjects be compensated for their participation? If so, please describe.

Abstract

Please attach* a copy of your research study’s abstract to your application. Your abstract should be a succinct and accurate description of your proposal, and should be able to stand alone from your application as an accurate synopsis of your proposed project.

Risks/Benefits of Subject Participation

PLEASE NOTE: The NVCC IRB regards no research involving human subjects as risk-free. You may describe minimal risks for your study (such as discomfort, boredom, fatigue, etc.), or state that the research will involve minimal risk, similar to an activity (named) like that which participants will perform as part of your study.

Attach* a final copy of informed consent form(s) that will be used.

Please describe provisions you will use to assure confidentiality and measures to protect identity and privacy of participants: _____

****Please include an identifying header or footer on each page of your attachments stating the name of the PI, the date and the title of the research study.***

Presenting and/or Publishing (select only one option)

- This research may be presented or published outside of classrooms at NVCC.
- This research is only intended for teaching/learning purposes within classrooms to students, faculty and staff at NVCC.

Documentation of Approval outside of Naugatuck Valley Community College

Does your research require approval from any other organization or person, e.g. another IRB, another college or university, or a health care provider?

- Yes
- No

If yes, you must attach documentation of their approval, detailing action (s) taken, the date, and the name and contact information for each additional request for approval.

Principal Investigator

As principal investigator, I affirm the information provided in this application for research is correct. I also assure that I will seek NVCC IRB approval of any substantive modifications in the research study, and that I will immediately report any incidents or unanticipated issues or problems that may occur during the course of the research that may impact or affect the risks and/or benefits of the subjects as described above and in the attached documents.

Principal Investigator Date

Faculty/Staff Sponsor Date
(for student research or PIs from outside NVCC)

April 17, 2018