

CT STATE NAUGATUCK VALLEY CAMPUS

2023 Campus Security Report
Jeanne Clery Disclosure of
Campus Security Policy and
Campus Crime Statistics for 2022



CT STATE
COMMUNITY COLLEGE
NAUGATUCK VALLEY

nv.edu/clery
750 Chase Parkway • Waterbury, CT
190 Main Street • Danbury, CT

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CT STATE - NAUGATUCK VALLEY CAMPUS

INTRODUCTION

The publication of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics – 2023 is a 1998 amendment of Public Law 101-542 which requires all postsecondary institutions participating in Title IV student financial aid programs to disclose campus crime statistics and security information.

CT State Naugatuck Valley distributes this publication annually by October 1 to our campus community of students, prospective students, employees and prospective employees. This publication is available on the CT State Naugatuck Valley Web site at: nv.edu/clery. Printed copies are available throughout campus.

Questions regarding this publication can be directed to the Police Lieutenant of Public Safety, 203-575-8126.

CT State Naugatuck Valley Public Safety Department (CT State Naugatuck Valley PSD) requests crime statistics under the Clery classifications from the Waterbury and Danbury Police Departments. Those crimes are incidents that occurred on public properties surrounding the campuses. These crimes are recorded in the crime statistics under the public property classifications.

The CT State Naugatuck Valley PSD is established in accordance with the Connecticut General Statutes, which provides for a special police force at CT State Naugatuck Valley whose members have the same duties, responsibilities and authority as members of a duly organized local, municipal or state police department.

The jurisdiction of the department extends to the geographical limits of the property owned or under the control of CT State Campuses. The department has statewide jurisdiction in felony cases.

CT State Naugatuck Valley PSD provides other services essential for the good of the campus community. All departmental activities and efforts are directed toward fulfillment of these obligations in the most efficient and effective manner possible within the legal, ethical and moral framework of contemporary society.

The CT State Naugatuck Valley PSD reports to the Police Lieutenant, who serves as the chief law enforcement officer on campus. The Police Lieutenant reports to the CT State Chief of Police and CT State Naugatuck Valley's Dean of Administration, and works in cooperation with other college departments, offices, and services on campus to provide a safe and secure campus environment.

The primary function of the police department, through the uniformed patrol function, is to provide a visible deterrent to crime by patrolling the grounds and properties of CT State Naugatuck Valley in vehicles, on bicycle and on foot.

Patrol is also responsible for the law enforcement functions of crime prevention; arrest and prosecution of criminals; crime suppression; order maintenance and crowd control; special events management; traffic regulation, both vehicular and pedestrian; traffic enforcement and parking control.

CT State Naugatuck Valley maintains a close working relationship with all law enforcement agencies including the Waterbury and Danbury Police Departments, area local police departments, the Connecticut State Police, the criminal court system, and federal law enforcement agencies.

All CT State Naugatuck Valley police officers are graduates of the Connecticut Police Academy and are empowered by state law to arrest, carry firearms and provide the same law enforcement services that local police provide for a city or town. In addition to police academy training, CT State Naugatuck Valley police officers also regularly attend scheduled in-service training programs in areas such as legal updates, alcohol and substance abuse, police community relations, diversity and sensitivity training, the management of aggressive behavior, crisis intervention team training and defensive tactics. The department is certified in cardiopulmonary resuscitation (CPR) training and officers have been qualified to operate the automatic external defibrillators (AEDs), and are certified in the use of NARCAN. The department personnel also have completed all mandatory and elective recertification training provided by Police Officer Standards and Training Council.

SAFETY ESCORT SERVICES

This service is available to all students, faculty, staff and guests of CT State Naugatuck Valley. A safety escort is as close as the nearest telephone. To obtain a safety escort, simply dial the CT State Naugatuck Valley PSD at (203) 575-8113 or use any courtesy phone on campus.

When the dispatcher answers, let them know you wish to obtain an escort. The dispatcher will request your name, present location, and the location to which you wish to be escorted. The dispatcher will then dispatch an officer to meet you. Safety escorts are provided by uniformed police and buildings and grounds' officers of the department.

The CT State Naugatuck Valley PSD provides safety escorts 24 hours a day, seven days a week on campus. Safety escorts may be provided by a foot patrol officer, a bike patrol officer or an officer in a marked police or buildings and grounds vehicle.

FIREARMS/FIREWORKS POLICY

All members of the CT State Naugatuck Valley community have a responsibility to use due care for their safety and to comply with all federal, state, and local laws and college regulations. In the interest of public safety, no employee, student, visitor, or guest (except authorized members of a duly organized law enforcement agency) shall bring any weapon or dangerous instrument as defined below anywhere on the property owned or under the control of CT State Naugatuck Valley. Anyone (faculty, staff, students, or guests) with a concern about personal safety is encouraged to contact the CT State Naugatuck Valley PSD or the Human Resources Department.

Weapon means any firearm, including: a BB gun (loaded or unloaded); any knife (excluding a small pen or pocket knife), including a switchblade or other knife having an automatic spring release device; a stiletto; any police baton or nightstick or any martial arts weapon or electronic defense weapon. A 'dangerous instrument' is any instrument, article, or substance that, under the circumstances, is capable of causing death or serious physical injury. Any weapon or dangerous instrument on campus will be confiscated.

EMERGENCY RESPONSE AND EVACUATION PROCEDURES

CT State Naugatuck Valley, has implemented an Emergency Notification System (ENS). The ENS used is Everbridge. All students and faculty/staff are encouraged to register.

Your safety is our top concern. In support of that, we have launched an initiative to further strengthen our emergency preparedness and communication plan using Everbridge—a leading provider of critical communication solutions. This system enables our campus to deliver critical information to our campus community about a wide variety of situations, including campus safety alerts, public health emergencies, campus evacuations, and class cancellations.

Our updated alert system enables college officials to communicate with students, staff, and faculty in minutes by sending a message through multiple contact methods—including email, text messaging, and phone calls. This is a free service to members of the CT State Naugatuck Valley community.

All campus buildings are equipped with a fire alarm system that when activated alert the building occupants to leave the premises. Some of these systems have voice public address capabilities and they may also be used if an individual building is involved in an emergency situation.

The CT State Naugatuck Valley PSD monitors those alarms around the clock and responds to all activations.

Take note of the CT State Naugatuck Valley Emergency Procedures & Contact Information Checklist posted in all classrooms and offices on campus. It provides a quick guide to various emergency situations and how to respond to them including:

Contacting the police in an emergency situation - Call 58113, 58112 from any campus phone;

- Evacuation Procedures
- Medical emergencies
- Severe Weather
- Fires
- Active Shooter
- Suspicious Object

CAMPUS POLICE AUTHORITY AND JURISDICTION

CT State Naugatuck Valley has a full-service Public Safety Department that operates 24/7, 365 days a year. The department employs sworn police officers, non-sworn building and grounds patrol officers, and telecommunication operators. Police officers have complete police authority to apprehend and arrest within the campus jurisdictional boundaries. Non-criminal violations of college policy and regulations committed by a student will be referred to the Dean of Student Services for separate review and action.

All criminal offenses will be investigated by an officer to the fullest extent allowable by law and department resources. Some criminal investigations may be assisted by local and supporting police agencies, including the Connecticut State Police and the Waterbury Police Department. Criminal offenses occurring at the Danbury Campus will be investigated by the Danbury Police Department.

The prosecution of all criminal offenses that occur on the CT State Naugatuck Valley campus, both felony and misdemeanor, are conducted at the designated Superior Court of Connecticut. By mutual agreement with state and federal agencies, the CT State Naugatuck Valley Public Safety Department maintains an NLETS terminal (National Law Enforcement Telecommunications Network). Through this system police personnel can access the National Crime Information Computer (NCIC) system as well as the Connecticut Online Law Enforcement Communications Teleprocessing (COLLECT) system. These databases are used for accessing criminal history data, nationwide police records, driver/vehicle identification information as well as other local, state and federal law enforcement information.

REPORTING CRIMES AND OTHER EMERGENCIES

To report a Crime on the CT State Naugatuck Valley Waterbury Campus:

You may call the CT State Naugatuck Valley Public Safety Department at 203-575-8113 if calling from a non-campus phone, or 58113 if calling from a campus phone. There are also direct-dial phones to Public Safety located throughout campus in several areas, including next to most elevators, in parking garages and near some buildings. You may also report a crime by reporting it in person at the Public Safety Department in the Core Building, first floor, C122. Any suspicious activity or person seen in the parking lots, loitering around vehicles, inside or around buildings on campus should be reported to Public Safety. In addition, you may report a crime to any college official or employee, who will, in turn, contact the Public Safety Department. The following is a list of some of the key officials who will receive your report and forward it to Public Safety:

| | |
|--------------------------------------|---------------------------------|
| Dean of Administration | 203-596-8690, K706 |
| Dean of Student Services | 203-575-8086, K509 |
| Dean of Academic Affairs | 203-575-8116, K719 |
| Director of Student Activities | 203-575-8269, S514 |
| Title IX Coordinator | 860-612-7056, CSU System Office |

For off-campus options you may refer to the current college catalog and student handbook. The CT State Naugatuck Valley Public Safety Department receives mutual aid assistance from both the Connecticut State Police and the Waterbury Police Department. Crimes may be reported to these law enforcement agencies and, when appropriate, will be referred to CT State Naugatuck Valley Public Safety Department for investigation.

To Report A Crime at the Danbury Campus:

To report a crime at the Danbury Campus, located at 190 Main Street, Danbury, CT, you may call the Director at 203-437-9637, the Administrative Offices at 203-437-9699 or you may contact the Danbury Police Department by dialing 9-1-1 in Danbury or 203-797-4611. You may also report a crime in person at the Danbury Campus.

CRIME REPORTING

Students, faculty, staff and guests of Naugatuck Valley are encouraged to report all crimes and public safety related incidents to the CT State Naugatuck Valley Public Safety Department in a timely manner. Anyone who is a victim or witness to any crime should promptly report the incident to the police. Confidential reports for purposes of inclusion in the annual disclosure of crime statistics can generally be made to other CT State Naugatuck Valley campus security authorities.

To report a crime or an emergency on the campus, call the Public Safety Department at 203-575-8113 if calling from a non-campus phone, or 58113 if calling from within the college phone system. The Public Safety Office is staffed 24/7, 365 days a year and someone will be available to take your call. In response to a call for service, officers will usually report to the caller's location or, in some cases, the caller may be asked to report to the Public Safety Office, located in the Core Building, C122. Some incident reports involving students are forwarded to the Dean of Student Services for review and possible action.

If assistance is required from another agency, such as the Connecticut State Police, Waterbury Police or Waterbury Fire Department, the Public Safety Department will contact the appropriate agency. If a sexual assault is reported, staff on the scene, including the Public Safety Department, will offer the victim available services and referral for further services.

All crimes or suspicious incidents should be reported to the CT State Naugatuck Valley Public Safety Department to ensure accurate investigation and, if required, inclusion in the annual crime statistics and to aid in providing timely warning notices to the campus and surrounding community, when appropriate.

CONFIDENTIAL REPORTING PROCEDURES

If you are the victim of a crime and do not want to pursue action within the college or the criminal justice system, you may still want to consider making a confidential report. With your permission, the CT State Naugatuck Valley Police Lieutenant or a designee of the Public Safety Department or any campus security authority can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential while taking steps to ensure the future safety of yourself and others.

With such information, Naugatuck Valley can keep an accurate record of the number of incidents involving members of the campus community to determine if there is a pattern of crime with regard to a particular location, method or suspect and alert the campus community to any potential danger. Reports filed in this manner are included and disclosed in the annual crime report published by CT State Naugatuck Valley PSD.

TIMELY WARNINGS

In the event that a situation arises, either on or off campus, that is judged by the Director of Public Safety (or his/her designee) to constitute an ongoing or continuing threat, a campus-wide "timely warning" will be issued. The warning will be issued through any/all of the college's notification systems, depending on the threat and circumstances. These notification systems include, but may not be limited to: CT STATE Alert messaging system, campus wide e-mail, VoIP broadcast service, video bulletin boards, internal/external speakers, and face-to-face

notifications. Anyone with information warranting a timely warning should report the circumstances to the CT State Naugatuck Valley Public Safety Department by telephone to 203-575-8113 (58113 from an internal campus phone) or in person at the Public Safety Office located in the Core building, C122.

SEXUAL ASSAULT PREVENTION AND RESPONSE

The Naugatuck Valley Campus periodically offers sexual assault education and information programs to students and employees. In addition, literature on date rape education and risk reduction is posted throughout campus and information is also included in the student handbook. Information may also be available through Student Services.

If you are a victim of a sexual assault at the Naugatuck Valley Campus, your first priority should be to get to a place of safety. You should then obtain necessary medical treatment. The Public Safety Department strongly advocates that a victim of sexual assault report the incident in a timely manner. Time is a critical factor for evidence collection and preservation. An assault should be reported directly to a Public Safety Officer. Filing a report with a college Public Safety Officer will not subject the reported victim to scrutiny or judgmental opinions from college officials. Filing a report will enable the college to refer a person who reports being a victim of a sexual assault,

- as appropriate for necessary medical treatment and tests
- to those who may assist in the proper collection of evidence helpful in prosecution, which cannot be obtained later (ideally a victim of sexual assault should not wash, douche, use the toilet or change clothing prior to a medical/legal exam)
- to confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention

When a person contacts the Public Safety Department and reports that she/he has been the victim of a sexual assault, the report will be thoroughly investigated and, if necessary, other law enforcement agencies may assist in the investigation. The investigating officer will guide the victim through the available options and support the victim in his/her decisions. Various counseling options and support services are available in the community and will be provided to the victim.

In addition, the Dean of Student Services and the Title IX Coordinator will be notified to supplement services to the victim and, if the accused is a student, to initiate an independent investigation into the incident. They will also assist the victim in ensuring that her/his academic needs continue to be met throughout the process. Student conduct proceedings, as well as the Board of Regents' guidelines for cases involving sexual misconduct, are detailed in the student handbook.

The handbook provides, in part, that the accused student and the reported victim will each be allowed to choose a person who has had no formal legal training to accompany them throughout the hearing. Both the reported victim and accused student will be informed of the outcome of the hearing. A student found to have violated a policy or rule regarding sexual misconduct may be suspended or expelled from the college for the first offense in addition to possible criminal prosecution in the courts. Victims of a sexual assault have the option to request a change in their academic situations after a reported sexual assault, if such changes are reasonably available.

SEX OFFENDER REGISTRATION

The Campus Sex Crimes Prevention Act of 2000 requires institutions of higher education to issue a statement advising the campus community where law enforcement information provided by a state concerning registered sex offenders may be obtained. It also requires sex offenders who are already required to register in a state to provide notice of each institution of higher education in that state, at which the person is employed, carries on a vocation or is a student.

In the state of Connecticut, convicted sex offenders must register with the Sex Offender Registry maintained by the Connecticut Department of Emergency Services and Public Protection, Division of State Police, Sex Offender Registry Unit, pursuant to Connecticut General Statutes 54-250. The Sex Offender Registry information provided under this law is intended to be used for such purposes as the administration of criminal justice, screening of current or prospective employees and volunteers or otherwise for the protection of the public in general and children in particular. Unlawful use of the information for purposes of intimidating or harassing another is prohibited and a willful violation shall be punishable as provided by law.

The Connecticut Sex Offender Registry may be accessed on the Connecticut State Police website through the following: <http://www.communitynotification.com>. Registry information is also available at all law enforcement agencies, including the CT State Naugatuck Valley Public Safety Department, located in Room C122 of the Core building.

OFF-CAMPUS CRIMINAL ACTIVITY

The Public Safety Department of CT State Naugatuck Valley does not provide law enforcement services off-campus. Criminal activity off campus is monitored and recorded by the local law enforcement agency. In Danbury, that includes the Danbury Police Department or the Connecticut State Police. The Naugatuck Valley Public Safety Department enjoys a close working relationship with the Connecticut State Police and the Waterbury Police Department when violations of federal, state or local laws are reported. This cooperative team approach addresses situations as they arise as well as future concerns.

CAMPUS SAFETY AND CRIME PREVENTION PROGRAMS

CT State Naugatuck Valley addresses campus safety and crime prevention programs and issues with the campus community through a variety of venues:

- Employee campus-wide announcements
- Employee Policy & Procedures Manual
- Information sessions
- Posters
- Student handbook
- Student orientation
- Women's Center, located in Kinney 405

DRUGS AND ALCOHOL IN THE COMMUNITY COLLEGES

The Board of Regents endorses the statement of the network of colleges and universities committed to the elimination of drug and alcohol abuse, which is based on the following premise:

American society is harmed in many ways by the abuse of alcohol and other drugs -- decreased productivity, serious health problems, breakdown of the family structure, and strained social resources. Problems of illicit use and abuse of substances have a pervasive effect upon many segments of society -- all socio-economic groups, all age levels and even the unborn. Education and learning are especially impaired by alcohol abuse and illicit drug use. (Statement of the Network of Colleges and Universities Committed to the Elimination of Drug and Alcohol Abuse)

The Board recognizes that education regarding alcohol and substance abuse is an appropriate and even necessary part of contemporary college life. Since the unauthorized use of controlled substances, in addition to the potential harmful effect it may have on students and employees, is contrary to state and federal law and regulation, it must be prohibited in any college activity, on or off the college campus.

Although the conditions of alcohol and drug dependency may be considered disabilities or handicaps under state and federal law and regulation and Board of Regents' policy, and employees and students will not be discriminated against because they have these disabilities, all students and employees are considered to be responsible for their actions and their conduct.

These provisions shall apply to all colleges, including the CT State Naugatuck Valley Campus, under the jurisdiction of the Board:

1. No student or employee shall knowingly possess, use, distribute, transmit, sell or be under the influence of any controlled substance on the college campus or off the college campus at a college-sponsored activity, function, or event. Use or possession of a drug authorized by a medical prescription from a registered physician shall not be a violation of this provision.
2. All colleges shall develop and enforce policies regarding the sale, distribution, possession or consumption of alcoholic beverages on campus, subject to state and federal law. Consistent with previous Board policy, the consumption of alcoholic beverages on campus may be authorized by the president subject to the following conditions, as appropriate:
 - a. when a temporary permit for the sale of alcoholic beverages has been obtained and dram shop act insurance has been purchased;
 - b. when a college permit has been obtained
 - c. when students bring their own beverages
 - d. when alcoholic beverages are provided by a student organization and no fee is charged for attendance or for said beverages
3. All colleges shall provide educational programs on the abuse of alcohol and other drugs and referral for assistance for students and employees who seek it. Colleges are encouraged to establish campus wide committees to assist in development of these programs in response to particular campus needs and identification of referral resources in their respective service planning regions.

4. This policy shall be published in all college catalogs, faculty and staff manuals and other appropriate literature.
5. Failure to comply with this policy will result in invocation of the appropriate disciplinary procedure and may result in separation from the college and referral to the appropriate authorities for prosecution. (Adopted November 20, 1989)

The policy of CT State Naugatuck Valley regarding the serving of alcoholic beverages on campus is as follows: The use of alcohol at any college activity on or off campus is prohibited unless the College CEO approves prior authorization. The CEO has established the following procedure regarding requests for the serving of alcoholic beverages at college functions:

1. Any request to serve alcoholic beverages must be consistent with the Board of Trustees for Community-Technical Colleges' Policy 4.15, "Drugs & Alcohol Policy in the Community Colleges".
2. The request must be submitted in writing to the Dean of Administration at least four (4) weeks in advance of the event.
3. If the sale of alcohol is being solicited, the request must demonstrate that a temporary permit for the sale of alcoholic beverages will be obtained and dram shop act insurance will be purchased.
4. A paragraph in the request must describe how alcohol will be made available only to legal age students and/or guests. This includes students bringing in their own alcoholic beverages, or beverages being provided free when purchased by a student organization or other group.
5. The request must include a plan for a visible educational program display or presentation urging responsible drinking of alcoholic beverages during the event.
6. Once the Dean of Administration has reviewed the request for all necessary compliance, the request will be forwarded to the College CEO for final decision. Final approval can be granted only by the College CEO.
Note: Under no conditions will alcoholic beverages be purchased for consumption with monies from the General or Operating funds of this College.

(Updated and clarified by the College President, July 1, 1998)

DRUG AND ALCOHOL EDUCATION

CT State Naugatuck Valley has a student recovery group (Recovery Society) that meets under the direction of the Coordinator of the Drug and Alcohol Recovery Counselor (DARC) program. Educational materials are provided at the annual student expo. Past events include a drug and alcohol awareness day and providing education on substance abuse for community organizations.

A "Drug Free Workplace" policy is distributed by e-mail annually in the Weekly Bulletin, a publication for college employees. In addition, the college Employee Assistance Program (EAP) is a professional, free and confidential service for employees that is equipped to handle drug and alcohol issues that employees may experience.

SECURITY AND ACCESS TO CT STATE NAUGATUCK VALLEY

During business hours, the Naugatuck Valley Campus will be open to students, employees, parents, contractors and guests. When the college is closed, employee access to all college facilities is by key, if issued, or by admittance by Public Safety Department staff. Students will not be permitted access to the buildings when the college is closed unless prior written permission has been received by the Public Safety Department from the academic division providing permission and then, only when a defined academic need exists. College facilities such as the Library, Bookstore, computer labs and study areas are not available for student use when the college is closed. Security and access concerns are addressed by the Naugatuck Valley Police Lieutenant, Director of Facilities, Dean of Administration, Public Safety Officers and Maintenance personnel, in addition to other appropriate college personnel when necessary.

COUNSELORS AND VOLUNTARY CONFIDENTIAL REPORTING OF CRIME STATISTICS

The College does not employ pastoral or professional counselors to provide therapeutic services. Therefore, voluntary confidential reporting to these individuals is not an issue for consideration at Naugatuck Valley.



WHAT TO DO WHEN A STUDENT REPORTS SEXUAL VIOLENCE, RELATIONSHIP VIOLENCE, AND STALKING

1. Listen
Listen without judgment and offer your support. *“I’m sorry that this happened. I appreciated your telling me and would like to help. Is there anything I can do that would be most helpful to you right now?”* Inform the student early in your conversation that while your conversation will be private, it will not be confidential, given your status as a “responsible employee.” Explain that the College takes these matters very seriously and after your conversation, you will be calling the Title IX Coordinator who can help and provide further assistance if required. Ask about their safety. Do not ask questions or try to make a judgement about the incidents. You are not the investigator.
2. Provide
Ensure the student’s safety and wellbeing by providing the student with resources on and off campus, as well as their reporting options. Inform of the importance persevering any evidence and seek medical attention. If you have experienced any form of interpersonal violence or sexual assault, it is important to preserve any evidence and seek medical attention. Call 911 for ambulance services.

Campus Security:
(203) 575-8112

Waterbury Police Department:
(203) 574-6920

Provide a copy of the:
Guide for Students Misconduct & Interpersonal Violence

3. Alert
To continue to ensure the student’s safety, you are required to report the disclosure to Naugatuck Valley’s Title IX Coordinator:

Dr. John-Paul Chaisson-Cardenas, CSCU Title IX Coordinator
(860) 612-7056

Title IX requires you to provide all the information you were given about the incident, including identifying information of any students involved. If the student has requested confidentiality, you may include that in your report.

Confidential Support & Resources:

Safe Haven of Greater Waterbury, 24/7 help line,
Domestic Violence: 203-575-0036, Sexual Assault: 203-753-3613

Connecticut Coalition Against Domestic Violence CCADV, 888-774-2900

Domestic Violence Services of Greater New Haven-CCADV,
The DVS hotline 203-789-8104 is available 24/7. Spanish speakers are also available.

Connecticut Sexual Assault Crisis Services, Inc., Statewide 24 Hour Toll Free Hotline,
1-888-999- 5545 (English) • 1-888-568-8332 (Español)

A GUIDE FOR FACULTY & STAFF: SEXUAL MISCONDUCT & INTERPERSONAL VIOLENCE

Naugatuck Valley is committed to maintaining a safe environment for all students and employees. All faculty and staff are considered “responsible employees” and are mandated reporters under Board Policy. Faculty and staff must share any disclosed or reported* instance of sexual misconduct or interpersonal violence to the Title IX Coordinator. *A disclosure is a communication of an incident of sexual violence not accompanied with a request for an investigation or adjudication, although there may be a request for accommodations and referral to services. A report is a disclosure accompanied by an immediate request for an investigation and adjudication.

What do I do if someone discloses or reports Sexual Harassment, Sexual Assault, Stalking, Intimate Partner Violence, Domestic Violence, or Dating/Relationship Violence?

TAKE 3 STEPS:

1. **SHOW CONCERN:**
 - Ask if the person is safe.
 - Listen and provide non-judgmental concern and support.
2. **SHARE RESOURCES:**
 - Resources are available on the website: www.nv.edu
3. **SEND FORM** (on page 14) to the Title IX Coordinator:
 - Explain you are a mandated reporter, meaning that you must share the disclosure or report to the Title IX Coordinator (*using the form on page 12*).
 - Further action will be taken at the person’s request or if the safety of the person or others is at risk.
 - Fill out the Title IX Reporting Form (on reverse side) and send to the Title IX Coordinator (see below).
 - Contact the Title IX Coordinator with any questions:
Dr. John-Paul Chaisson-Cardenas
CSCU Title IX Coordinator
(860) 612-7056

Sexual Misconduct Definitions

Sexual Harassment can include any unwelcomed sexual advance or request for sexual favors, or any conduct of a sexual nature when submission to such conduct is made either explicitly or implicitly a term or condition of an individual’s education; submission to or rejection of such conduct by an individual is used as a basis for academic decisions affecting the individual; or such conduct has the purpose or effect of substantially interfering with an individual’s academic performance or creating an intimidating, hostile or offensive educational environment.

Sexual Assault is compelling by force, or the threat of force, the following: 1) sexual penetration of the vagina or anus, including by finger or an object; 2) oral sex; 3) contact with a person’s genital area, groin, anus, inner thighs, buttocks, or breasts for the purpose of sexual gratification of the actor or for the purpose of degrading or humiliating the victim; 4) subjecting another to such sexual contact without consent.

Stalking is defined as any behaviors or activities occurring on more than one (1) occasion that collectively instill fear in the victim and/or threaten her/his safety, mental health and/or physical health. Such behaviors or activities may include, but are not limited to, whether on or off campus, non-consensual communications (face to face, telephone, e-mail, etc.), threatening or obscene gestures, surveillance or being present outside the victim's classroom or workplace.

Interpersonal Violence Definitions

Intimate Partner Violence is any physical or sexual harm against an individual by a current or former spouse or by a partner in a dating relationship that results from 1) sexual assault; 2) sexual assault in a spousal or cohabiting relationship.

Domestic Violence is an act between family or household members that includes but is not limited to:

- Physical abuse, which can include but is not limited to, slapping, pulling hair or punching.
- Threat of abuse, which can include but is not limited to, threatening to hit, harm or use a weapon on another (whether victim or acquaintance, friend or family member of the victim) or other forms of verbal threat.
- Emotional abuse, which can include but is not limited to, damage to one's property, driving recklessly to scare someone, name calling, threatening to hurt one's family members or pets and humiliating another person.

Dating/Relationship Violence occurs when one intimate or romantic partner tries to maintain power and control over the other through words and actions that are physically or emotionally abusive. Dating Violence can take many forms including physical violence, coercion, threats, intimidation, isolation, and emotional, sexual or economic abuse.





Notification for Reporting Sexual Assault, Stalking, or Intimate Partner Violence Disclosure

Date: _____

From

Faculty/Staff Member _____ Department _____ E-mail: _____

Student: _____ ID _____ E-mail: _____

Complainant

Name of Student or Employee _____ DOB or ID# _____

Gender: _____ Age: _____ Phone: _____ E-Mail: _____

(Identity will not be shared except in very limited circumstances)

Expectation of Student/Employee:

Disclosure only: Share information without a request for investigation and resolution.

Filing a Report: Investigation and action by College requested and should be completed within 60 days.

Date of Report/Disclosure _____

General category of report/disclosure:

- Sexual Harassment Sexual Assault
- Stalking Intimate Partner Violence
- Domestic Violence Dating Violence

Resource materials provided to the Student/Employee

- A Guide for Students: Sexual Misconduct & Interpersonal Violence
- Sexual Assault Resource Team Flyer (S.A.R.T.)
- Other _____

(Materials available at) www.nv.edu

Please deliver, marked confidential or hand deliver to:

Dr. John-Paul Chaisson-Cardenas,
CSCU Title IX Coordinator
(860) 612-7056.

A GUIDE FOR STUDENTS: SEXUAL MISCONDUCT AND INTERPERSONAL VIOLENCE

CT State Naugatuck Valley is committed to maintaining a safe and healthy campus climate for all students. Reporting any act of sexual misconduct and interpersonal violence is strongly encouraged. All disclosures or reports of sexual misconduct, including sexual harassment, sexual assault and intimate partner violence, will be treated seriously and with dignity by the College. The College can provide those who disclose or report sexual misconduct or interpersonal violence with many supportive options, including referrals to agencies that provide medical attention, counseling, legal services, advocacy, referrals and general information regarding sexual misconduct and interpersonal violence.

What do I do if I have experience Sexual Harassment, Sexual Assault, Stalking, Intimate Partner Violence, Domestic Violence, or Dating/Relationship Violence?

YOU HAVE THE RIGHT TO:

- ▶ Choose whether or not to DISCLOSE or REPORT sexual misconduct or interpersonal violence.

Disclosure: When you tell someone that you experienced sexual misconduct or interpersonal violence, but not necessarily for the purposes of officially reporting the incident to the college or to pursue disciplinary action. It's okay to tell someone because you need someone to talk to or need help finding resources and services.

Report: When you tell someone because you want the college to be aware of the act of sexual misconduct or interpersonal violence or you want to initiate a formal complaint and/or start a grievance or disciplinary process.

WAYS TO SEEK HELP:

- ▶ Preserve any evidence and seek medical attention:
 - If you have experienced any form of interpersonal violence or sexual assault, it is important to preserve any evidence and seek medical attention. Call 911 for ambulance services.
 - Campus Security: (203)- 575- 8112
Waterbury Police Department: (203) 574-6920
- ▶ Disclosure- Seek Advice & Support:
You have a choice to DISCLOSE CONFIDENTIALLY to the resources listed below.
 - Safe Haven of Greater Waterbury, 24/7 help line,
Domestic Violence: 203-575-0036, Sexual Assault: 203-753-3613
 - Connecticut Coalition Against Domestic Violence CCADV, 888-774-2900
 - Domestic Violence Services of Greater New Haven-CCADV, The DVS hotline 203-789-8104 is available 24/7. Spanish speakers are also available.
 - Connecticut Sexual Assault Crisis Services, Inc, Statewide 24 Hour Toll Free Hotline, 1-888-999-5545 (English) • 1-888-568-8332 (Español)
 - Religious Leader or Mental Health Provider

If you choose to disclose to a Naugatuck Valley Campus faculty or staff member, know that all faculty and staff are MANDATED REPORTERS. This means that any disclosed instance of sexual misconduct or interpersonal violence must be submitted to the Title IX Coordinator(s). Disclosures will only be maintained as numerical data for campus security (Clery Act, etc.) Further action will only be taken at the student's request or if the safety of the student or others is at risk.

- ▶ **REPORT** - File a REPORT on campus with the following individuals:
 - Campus Security: (203) 575-8112 or : (203) 575-8113
 - Dr. John-Paul Chaisson-Cardenas
CSCU Title IX Coordinator, (860) 612-7056
 - Dean of Students: Sarah Gager 203-575-8086 • sgager@nv.edu

KNOW YOUR RIGHTS & OPTIONS

You have the right to...

- **Take both Legal Action (criminal/civil action) and Disciplinary Action** in accordance with the Student Code of Conduct and Policy Against Harassment against the individual allegedly responsible.
- **Request a change in Academic, Transportation and Working Arrangements:** CT State Naugatuck Valley will provide assistance to those involved in a report of sexual harassment, sexual assault or intimate partner violence, including but not limited to, reasonably available options for changing academic, campus transportation or working situations as well as honoring lawful protective or temporary restraining orders.
- **Notify Law Enforcement & Seek Protective and Other Orders**

Those who report being subjected to sexual misconduct, including harassment, sexual assault or intimate partner violence, shall be provided written information about her/his right to:

- (1) notify law enforcement and receive assistance from campus authorities in making the notification; and,
- (2) obtain a protective order, apply for a temporary restraining order or seek enforcement of an existing order. Such orders include: standing criminal protective orders, protective orders issued in cases of stalking, harassment, sexual assault, or risk of injury to or impairing the morals of a child, temporary restraining orders or protective orders prohibiting the harassment of a witness, relief from physical abuse by a family or household member or person in a dating relationship, and family violence protective orders.

Both the reported victim and the accused student are entitled to the following...

- to be accompanied to any meeting or proceeding by an advisor or support person of their choice, provided that the advisor or support person does not cause a scheduled meeting to be delayed or postponed;
- to request that student conduct proceedings begin promptly;
- to have student conduct proceedings be conducted by an official trained **in issues** relating to sexual assault and intimate partner violence;
- to present information, including other persons, on their behalf;
- to have the student conduct proceedings use the more likely than not standard in determining whether a violation of the Expectations for Student Conduct has been committed, i. e. , whether it is more likely than not that the reported act of sexual misconduct, including sexual harassment, sexual assault or intimate partner violence, was committed by the accused student;
- to be informed in writing of the results of the proceeding as soon as possible after it concludes, normally no later than the next business day after it concludes; and consistent with the requirements of the Family Educational Rights and Privacy Act (FERPA) and other federal and State laws, have their identities kept confidential.
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Sexual Misconduct Definitions

Sexual Harassment can include any unwelcomed sexual advance or request for sexual favors, or any conduct of a sexual nature when submission to such conduct is made either explicitly or implicitly a term or condition of an individual's education; submission to or rejection of such conduct by an individual is used as a basis for academic decisions affecting the individual; or such conduct has the purpose or effect of substantially interfering with an individual's academic performance or creating an intimidating, hostile or offensive educational environment.

Sexual Assault is compelling by force, or the threat of force, the following: 1) sexual penetration of the vagina or anus, including by finger or an object; 2) oral sex; 3) contact with a person's genital area, groin, anus, inner thighs, buttocks, or breasts for the purpose of sexual gratification of the actor or for the purpose of degrading or humiliating the victim; 4) subjecting another to such sexual contact without consent.

Stalking is defined as any behaviors or activities occurring on more than one (1) occasion that collectively instill fear in the victim and/or threaten her/his safety, mental health and/or physical health. Such behaviors or activities may include, but are not limited to, whether on or off campus, non-consensual communications (face to face, telephone, e-mail, etc.), threatening or obscene gestures, surveillance or being present outside the victim's classroom or workplace.

Interpersonal Violence Definitions

Intimate Partner Violence is any physical or sexual harm against an individual by a current or former spouse or by a partner in a dating relationship that results from 1) sexual assault; 2) sexual assault in a spousal or cohabiting relationship.

Domestic Violence is an act between family or household members that includes but is not limited to:

- Physical abuse, which can include but is not limited to, slapping, pulling hair or punching.
- Threat of abuse, which can include but is not limited to, threatening to hit, harm or use a weapon on another (whether victim or acquaintance, friend or family member of the victim) or other forms of verbal threat.
- Emotional abuse, which can include but is not limited to, damage to one's property, driving recklessly to scare someone, name calling, threatening to hurt one's family members or pets and humiliating another person.

Dating/Relationship Violence occurs when one intimate or romantic partner tries to maintain power and control over the other through words and actions that are physically or emotionally abusive. Dating Violence can take many forms including physical violence, coercion, threats, intimidation, isolation, and emotional, sexual or economic abuse.

Continuing Notice of Nondiscrimination; CT State Community College does not discriminate on the basis of race, color, religious creed, age, sex, national origin, marital status, ancestry, present or past history of mental disorder, learning disability or physical disability, sexual orientation, gender identity or expression, veteran status, criminal record, genetic information or any other federal or state protected class in its employment, programs, and activities. For information regarding the nondiscrimination, disability, and Title IX policies/procedures, contact: Dr. John-Paul Chaisson-Cardenas, Vice President for Diversity, Equity and Inclusion, CT State Community College, 860-612-7056, jp-cardenas@ct.edu.



CT STATE NAUGATUCK VALLEY

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