**GEACC Minutes**

**Thursday, April 27, 2017**

 Chairperson: Jason Seabury

 Vice Chairperson: Burton Tedesco

**Attendees**: Lisa Anderson, Pete Benzi, Ed Clancy, Sandra Eddy, Karla Ekquist-Lechner, Amy Lenoce, Jason Seabury, Jenna Stebbins, Burton Tedesco, Alex Zozulin

**Guests**: Ron Picard

The meeting was called to order at 2:34 by Jason Seabury

1. Approval of minutes from April 13, 2017 meeting.
	1. Motion to approve: Sandra Eddy
	2. Seconded: Alex Zozulin??
	3. Approved unanimously
2. Discussion of Criteria for adding, removing, exemptions to gen ed
	1. Wording was modified on proposer’s duty, removing the need for a form filled out, but adding submission of a syllabus and a sample assessment.
		1. Vote to approve modification of criteria
			1. Motion to approve: Alex Zozulin
			2. Seconded: Burton Tedesco
			3. Approved unanimously
3. Discussion of Gen Ed By-Laws
	1. It was clarified that GEACC is a standing committee, but also at the same time a sub-committee of CEAC
	2. Wording was modified regarding GEACC membership to read, “In addition, each academic division will have at least one member.”
	3. Wording regarding the 2+ year terms for committee members was confirmed.
	4. Jason S. noted that he would contact the SGA in an effort to get a student representative for the GEACC committee.
	5. It was also recommended that committee members seek alternates from their respective Divisions for the occasions when they cannot attend meetings.
		1. Vote to approve modification of wording to By-Laws:
			1. Motion to approve: Alex Zozulin
			2. Seconded: Amy Lenoce
			3. Approved unanimously
4. Flow Chart Assessment
	1. It was noted that only Program and Discipline Reviews should be included which have Gen. Ed courses in their requirements
	2. The suggestion was made that the Gen Ed committee be made the starting point on the flow chart
	3. Jason S. asked that the committee members continue to review and consider how the flow chart may be improved

The meeting was adjourned at 3:32

Respectfully Submitted,

Karla Ekquist-Lechner